



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: **Beccy Anderson**

Westhampnett Community Hall

Hadrian Drive

Westhampnett

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To Westhampnett Parish Councillors:

Cllr W Holden, Cllr D Plummer, Cllr S Burborough, Cllr T Ashcroft, Cllr S James, Cllr O'Meara, Cllr C McLeish and Cllr N Jackson

I hereby give notice that a **Full Council Meeting** of the Parish Council will be held at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP on **Monday 10TH March 2025 at 7pm** and you are hereby summoned to attend such meeting.

Beccy Anderson, Clerk to the Council

5th March 2025

AGENDA

1	<u>OPEN MEETING & TAKE APOLOGIES FOR ABSENCE</u>	<u>Chair</u>
2	<u>DISCLOSURE OF INTERESTS:</u> To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<u>ALL</u>
3	<u>PUBLIC QUESTION TIME</u> (5 minutes) - <i>prior notice of any question to the Parish Clerk please</i>	
4	<u>REPORTS FROM EXTERNAL BODIES:</u> including District Councillor (Henry Potter) and County Councillor (Jeremy Hunt) and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.	
5	<u>CONFIRM MINUTES OF THE:-</u> (i) Full Parish Council Meeting 10th February 2025	<u>ALL</u>
6	<u>CHAIR'S ANNOUNCEMENTS –</u>	<u>Chair</u>
7	<u>DEVOLUTION PROPOSALS UPDATE</u> Councillors to discuss the Chichester City Council's response to the Government White Paper re Local Government Devolution and West/East Sussex & Brighton & Hove's councils' acceptance onto the Priority Devolution Programme.	
8	<u>PLANNING</u> Councillors to note/discuss and approve any appropriate actions needed. (i) Councillors to review estimates for Planning Consultancy work in respect of the planning proposals/application at the land at Maudlin Farm (ii) 24/02918/OUTEIA Land At Temple Bar Junction Stane Street Strettington Boxgrove West Sussex, Outline application some matters reserved except Access and Landscaping	<u>ALL</u> <u>Cllr SB</u>
9	<u>PAYMENT APPROVAL</u> Councillors to approve:- (i) March 2025 online payments	<u>ALL</u>

10	BANK RECONCILIATION Councillors to approve (i) Barclays Bank Reconciliation for February 2025	<u>ALL</u>
11	COMMUNITY HALL (i) Cllr Ashcroft will report update on general matters. (ii) Report from Cllr Plummer regarding the Community Hall development plans. (iii) VE/VJ80 Day 2025 – Councillors to note the application for a grant for a contribution towards installing a bench (with a plaque) on the village green	<u>Cllrs TA</u> <u>DP</u> <u>ALL</u>
12	WESTHAMPNETT VILLAGE GREEN WORKS (i) Councillors to agree the installation of the Table Tennis tables (ii) Councillors to note installation of the Notice Board (iii) Councillors to approve quotation for benches to be installed. (iv) Councillors to review/approve the quotation to replace the village green light bulbs.	<u>ALL</u>
13	PLAYGROUND IMPROVEMENTS Councillors to review any proposals/quotations received.	<u>ALL</u>
14	ALLOTMENTS Councillors to be updated in regard to the handover of the Allotments from the developer of Madgwick Park to the Parish Council.	<u>Cllr DP</u> <u>ALL</u>
15	PATHWAY 417 Councillors to be updated regarding improvements	<u>ALL</u>
16	SPEED INDICATOR DEVICES Councillors to be updated regarding the installation process.	
17	BT TELEPHONE BOX AT WESTERTON Councillors to discuss the notification from BT to remove the Phone box on Westerton Lane and to discuss the option to “adopt” the Phone Box.	
18	DATE OF NEXT MEETING: Monday 14th April 2025, 7pm	<u>Chair</u>
19	CLOSE MEETING	<u>Chair</u>

ITEM 9 MARCH 2025 PAYMENTS

MARCH 2025 PAYMENTS				
Payment date	Invoice No	Payee	Details	Payments
		Mulberry Local Authority Services	Training Planning SB & SF Finance SB	174.00
10/03/25	INV-0411	Backham Boiler Repairs	Boiler/CO alarm services	114.00
10/03/25	139256	DM Chainsaws	Hedge cutter service x 2	60.00
10/03/25	12	Chris Maher	February 25 Hall Mgr hours	732.00
10/03/25	INV-0743	SA Energy	Repairs works to Solar PV	360.00
10/03/25	INV-2268	Greenclean	Comm Hall cleaning 26/02-25/03/25	222.00
10/03/25	8001823168	West Sussex County Council	Clerks' payroll & oncosts	3,336.83
			TOTAL	4,998.83

ITEM 10 FEBRUARY 2025 BANK RECONCILIATION

WPC Current Account Bank Reconciliation @ 28th February 2025

Bank Balance @ 1st February 2025	41,275.04
Add income	0.00
Less payments	6,849.15
Less: Unpresented cheques	
Net bank balance @ 31st January 2025	34,425.89

CASH BOOK

Opening balance @ 01/02/2025	40,954.04
Add receipts for February 2025	0.00
Less Payments for February 2025	6,528.15
Balance carried forward	34,425.89