



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

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Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 9th March 2020 at

Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

Present:

Parish Councillors: Cllr C McLeish (Vice-Chairman, and Chairman for this meeting), Cllr S Burborough, Cllr W Holden, Cllr S James and Cllr C Moth.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with WSCC Cllr J Hunt in attendance.

6 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
53/20	<u>OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE</u> Cllr McLeish (Vice-Chairman) stood in as Chairman for the Meeting. She opened the meeting, welcomed all and received apologies from CDC Cllr H Potter who was indisposed.	
54/20	<u>DISCLOSURE OF INTERESTS</u> Cllr Burborough - Rolls Royce (as place of work but not a direct employee).	
55/20	<u>PARISH COUNCILLOR VACANCY:</u> The Parish Clerk explained that further to the latest vacancy it should be noted that CDC have confirmed that should a suitable person wish to join the Parish Council under this vacancy they could now be co-opted. There are 4 spaces, all co-optable.	
56/20	<u>CONFIRM MINUTES OF THE LAST MEETING held on 10th February 2020</u> The Minutes for the Parish Council meeting held on 10 th February 2020 were accepted and Cllr Burborough proposed that they be approved, this was seconded by Cllr Holden and they were then signed by the Chairman.	
57/20	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting. None.	
58/20	<u>REPORTS FROM EXTERNAL BODIES:</u> <u>CDC Member for the Goodwood Ward, Cllr Henry Potter</u> emailed his report which was read out by the Chairman: <i>Progress is being made towards the compulsory purchase of large tracts of the land over at The Tangmere Strategic Development Land. This is such an important contribution to the Districts 5 year supply of available housing developments, that a CPO is the only way settle the disagreements between the various land owners. This is a big step for the District Council but it has to be done. One small consolation is the number of houses has been reduced from the original 1,500 to a revised number of 1,200. Still a considerable number of people in cars spilling on to the already congested A27 at Temple Bar.</i> <i>The Budget for the forthcoming year, 2020/21 has been set and to be agreed by the Full Council on Tuesday, 3rd. This amounts to £14,235,800 in respect of the Councils own services provision and represents a 3.11% increase for the average Band D tax payer bringing their contribution to £265.81 pa. Regrettably other increases for Sussex Police and WSCC precepts are not so modest.</i> <i>The Allowance scheme for elected Members underwent a review last year by a Independent Remuneration Panel. This is the first review since 2015 and the recommendation of the Panel is for Members basic Allowance be increased from £4,725 to £5,200 with effect from 1st April 2020. Other Special Responsibility additional allowances have also been recommended for modest increases, for example chairpersons of committees, the Leader but not the Chair of the Council. I hope you'll all appreciate that you don't become a District Councillor for the pay!</i> <i>Finally, since agreement was reached that Henry Boot Associates were the preferred bidder, we are waiting for further ideas for the Southern Gateway Project when the actual Appointment of Henry Boot will be announced. Throughout the process of design for this huge scheme, all details will be scrutinised by the Councils own Overview and Scrutiny Committee and of course be subject to all Planning controls.</i> <i>With regard to the removal of the hedging and trees along Madgwick Lane, as reported by Bill Harding, this is currently in the hands of the Enforcement Team at the District Council.</i> There were no comments or questions on Cllr Potters report.	

WSSC Cllr Jeremy Hunt gave his report:

Firstly, as I said in my mail to Linda, I apologise for missing your last meeting, but I was flat out finalising my presentation to the County Council meeting of our budget for 2020/21, our MTFs through to 2023/24 and our capital programme through to 2024/25. I am pleased to say that these were all approved at our meeting on 14th February. However, the not so good news is that, despite some additional funding from Government for 2020/21, it is not nearly enough to balance our books. So unfortunately, we are having to increase council tax for core services by 1.99%, and additionally a 2% increase specifically for adult social care, giving a total increase of 3.99% (an increase of just over £55 for a band D taxpayer). All the budget papers are available on our website and of course, as with all our meetings in public, the webcast is available for up to six months - I believe.

We have faced a number of challenges this year, of which you are no doubt aware, so I thought it would be useful if I updated you on a few of those issues:

- *As far as Children's services are concerned, I am pleased to announce that Lucy Butler, an experienced Director of Children's Services, has been appointed by WS to lead our Children's services and will be starting in April. She will be picking up the good work that has already been started around the Children's services improvement plan and taking that forward. I will update you over the coming months.*

- *As far as the F&RS is concerned, Her Majesty's Inspectorate of Constabulary and Fire and Rescue Services revisited the service last month, and has reported that the service has made 'tangible improvements' in a number of areas, especially in prevention and protection activities. The inspectors noted 'a clear commitment' by the fire service and West Sussex County Council to make improvements. The inspectors went to five stations and they noted that staff told them they felt supported and included in the improvement work. In her conclusion, the lead HMI Inspector of Fire and Rescue Services, said: "During this revisit we found a clear commitment from the F&RS and WSSC to make the improvements the service needs. You recognise that more action is necessary, but we have seen tangible improvements". This inspection report clearly demonstrates the councils commitment to improving our F&RS with the aim of making one of the best in the country. And whilst talking about the F&RS I would like to thank them for the very speedy and professional way that they handled the two recent fires in Westhampnett, at Jewsons and then at the amenity tip. I did check recently, but to date I don't believe a cause of either fire has been identified.*

- *Highways is always one of the major concerns across the county and the continuous wet weather we have had over the last month has done an awful lot of damage to our roads. Please continue reporting any potholes - or other highway issues - by either using the Love West Sussex app or going on line to Love West Sussex. Our highways teams continue to take action against potholes, with 2,479 repairs completed across the county in January - that's an average of more than 110 potholes repaired every working day. We have also increased the number of repair teams tackling these issue from 8 to 12. With over 2750m miles of highway to maintain, and with this recent weather which has played havoc with our roads, all I would ask for is a little patience and of course some careful driving. I am obviously aware of the particular issue of road flooding in Westerton, and as some of you know I have been monitoring the situation as well as discussing it with our Op. Watershed team. To date it has been agreed that WS Highways will jet and investigate the gullies and drain that runs under the road, but as you can imagine, we do currently have a huge backlog of work. Following on from that we can then formulate a plan of action. As I said in January, the OP. Watershed team are aware of this - and have been in touch with Linda already - so I will be working closely with Garry (Op. W'shed officer) and the PC to get this sorted out in due course.*

And finally, to finish with a couple of really good news items that your County Council promotes:

- *Firstly, WS is currently running a 'Donate a Tree' scheme, whereby for a donation of £150 we will supply and plant a new tree in the next planting season (November through to February).*
- *The tree will be a staked, container grown 'extra heavy standard' (approximately 2-3 meters tall), with a strimmer guard and irrigation tube installed.*
- *you can request a list of tree species appropriate to your location to choose from.*
- *For the first three years after it is planted, the tree will receive an annual visit from the Young Tree Maintenance Team.*
- *If the tree dies or becomes unviable due to damage or vandalism in the first 12 months after planting, we will guarantee a replacement in the next planting season.*
- *If we receive your request by the end of August, this will guarantee the tree is included in the upcoming planting season.*

- *And secondly, between April and the end of December last year, just over £2.5m of additional benefits were received by county residents aged over 50, after they received the help of the Age UK West Sussex Money Advice Service. This Service offers advice in a range of areas, including pensions, benefits, managing debt and budgeting. It is being promoted in conjunction with the Council's Age Well campaign, which aims to help people stay well, healthy and independent as we all sadly grow older. The Money Advice Service is part of the Carewise care funding advice scheme - a partnership between West Sussex County Council, Age UK West Sussex, the Society of Later Life Advisers and West Sussex Partners in Care. So, please spread the word, particularly to your older residents, and encourage them to take advantage of the free service, which can help them manage their finances, as well as find out if they are eligible for any extra income that they might not be claiming. To find out more about the Age UK West Sussex Money Advice Service contact information@ageukwestsussex.org.uk or call 0800 019 1310 between 10am and 2pm, Monday to Friday. You can also visit the Age Well campaign page at www.westsussex.gov.uk/agewell for more advice, events and tips.*

Cllr Hunt then confirmed that the Cycle Lane should be finished in a couple of weeks, and certainly by the end of March.

<p>58/20 Cont.</p>	<p>Cllr Hunt was asked about possible water contamination following the recent <u>HWRS Fire</u>. He said the lake was a closely monitored amenity site for watersports. He advised that the new building would have thermal detectors and sprinklers, and the completion of this building, due in early summer, was not affected by the Fire. The provision of Air Pollution monitors had been requested by residents and he would raise that with his colleagues.</p> <p>Cllr Hunt asked if <u>Agenda Item 11 Flooding at Westerton Lane / Sidengreen Lane</u> could be dealt with next. The Chairman agreed. See Minute 63/20 for details.</p> <p>Cllr Burborough asked Cllr Hunt when the Travellers Site was going to re-open as there were Travellers in Northgate. Cllr Hunt advised he would check this.</p> <p>Mr Andrew Ball, Roll Royce: At the close of this business day there was no report from Mr Andrew Ball of Rolls Royce. Subsequently a report was received and will be included in the next PC meeting.</p>	<p><u>JH</u></p> <p><u>JH</u></p>
<p>59/20</p>	<p>MEMBERS' REPORTS:</p> <p>Cllr Burborough said she had attended the meeting of <u>South Chichester County Local Committee</u> on 3rd March. The <u>Road Audit</u> had received over 1000 comments and there is to be a report to WSCC at the end of April. If the scheme goes ahead as it is, the implementation will be this Autumn. A partial implementation is possible, but this may have a knock-on effect to other areas not implemented. <u>School Closures</u> were discussed. The old CIF Funding has been replaced by <u>Spacehive crowd funding</u>, Parish Councils can apply in respect of projects, and there is also a micro fund for projects under £750. The next SCCLC meeting is in June, and the Hornet Lights system will be discussed.</p> <p>The Parish Clerk had attended the <u>Goodwood Aerodrome Consultative Committee</u> meeting on 5th March, there being no Councillor available to do so. The main points to note were: The <u>Fixed Wing runways</u> are back in use from 9th March, and flying will return to usual patterns. <u>Spitfires</u> are currently at Lee-on-Solent, to return to Goodwood from 1st June to 20th August, and will then go back to Lee-on-Solent after 20th August. In 2021 they will be at Goodwood all the time. <u>Flying</u> is permitted between 0700 and sunset or 2100, and only 2 nights in any 7-day period. Generally, the Aerodrome closes at 6pm. The <u>runway 24-06</u> works are postponed until April 2021, and the only runway in use in 2021/2022 will be 32-14. It was confirmed that <u>Drone flying</u> is not permitted, including Model Aircraft, within 2 nautical miles of the Aerodrome. The next meeting is on 15th July at 10am.</p>	
<p>60/20</p>	<p>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</p> <ol style="list-style-type: none"> Hedgerow at Madgwick Park: A resident had reported that the hedgerow was being cut down alongside Madgwick Lane in apparent contravention of the planning permission for the development. After contacting the Planning dept at CDC, the Planning Enforcement officer contacted the developer and has put condition on the replacement of the hedgerow wrongly taken out. To be checked. Flashing 30mph Sign: It is now working, thank you WSCC. BT Phone box at Westerton: BT have repaired this very speedily, thank you to them. Lights at the Entrance to Goodwood Motor Circuit: A resident reported a bright light on all night, which was also blinding drivers in the vicinity. This was taken up with the Aerodrome and remedial actions have taken place, by replacing a faulty timer and repositioning it. <p>Cllr Hunt left the meeting at 8.05pm.</p>	<p><u>LFL</u></p>
<p>61/20</p>	<p>PLANNING MATTERS:</p> <p><u>Planning Update since the last Parish Council Meeting on 10th February 2020.</u></p> <p><u>New Planning Applications for the period week 7 (12/02/20) to week 10 (04/03/20) inclusive</u></p> <p><u>WH/20/00306/DOM</u> - Case Officer: Oliver Naish Mr & Mrs P Mc CORMACK 23 Lillywhite Road Westhampnett PO18 0SQ Single storey rear extension. O.S. Grid Ref. 488285/106497 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q56NT5ERFFU00</p> <p>PC must comment by 18/03/20</p> <p><u>WH/20/00347/LBC</u> - Case Officer: Maria Tomlinson Mr John Brown Grayle House Stane Street Westhampnett PO18 0NT Removal of existing toilet, enlargement and alteration to existing kitchen at ground floor level. Creation of a bathroom/shower room at ground floor level. Alterations to bathroom and airing cupboard at first floor level. O.S. Grid Ref. 488048/106155 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q59YJLERFIG00</p> <p>PC has reviewed and has no comments to make.</p>	<p><u>LFL</u></p>

Update on outstanding Planning Applications

WH/20/00097/FUL - Case Officer: Jeremy Bushell

Crayfern Homes

Land Adjacent To Hadrian Drive Westhampnett Chichester

Erection of 9 no. dwellings, parking, landscaping and associated works.

O.S. Grid Ref. 488507/106267

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q45N6HERME600>

The Parish Council submitted the following Comments:

APPLICATION WH/20/00097/FUL

Erection of 9no. dwellings, parking, landscaping and associated works.

Land adjacent to Hadrian Drive Westhampnett, Chichester, West Sussex. PO18 0FP

The Parish Council Objects to both aspects of this application.

1. The Parish Council objects to the proposed Change of Use from Classes A3 (restaurants & cafes) and A4 (drinking such as public houses and wine bars) to Housing on this parcel of land.

Existing Planning Status.

Appeal decision APP/L3815/A/12/2188243.

In 2013, permission was granted on appeal for 99 houses, a Community Hall and, on this parcel of land, for a public house/restaurant not to be used other than for purposes falling within Classes A3 and A4 of the Town and Country Planning (Uses Classes) Order 1987 (as amended), or in any provision equivalent to that Class in any statutory instrument revoking and re-enacting that Order. Subsequently planning permission was granted for the number of houses to increase to 100 with the incorporation of the existing house standing on the former Nursery site.

The housing developers were required to market the Pub/restaurant site for 2 years. This was subsequently increased to 3 years and the time period has now expired.

In the event of failure to obtain a buyer for the pub/restaurant site NO FALL BACK alternative designation for the land was identified when the original appeal decision was made.

Properties on the Roman Walk housing estate were marketed on the basis that a pub/restaurant would be built as part of the development. This influenced the decision of purchasers when considering to buy a property.

Although originally required to market the site for 2 years, the Parish Council understands that this was subsequently extended for an additional year by Chichester District Council.

The developers did market the site as required however the Parish Council questions whether the marketing was conducted as pro-actively as possible, it is acknowledged that initially a hoarding advertising the opportunity was displayed on the site. This subsequently disappeared after the housing development was completed. During the third year there was no visual advertising on the site and little attempt seems to have been made by the developers.

Social Need.

Over 20 objections from local residents have been logged objecting to this application. The majority of which wish to see this parcel of land retained for a community facility as originally intended, to provide social wellbeing and serve a social need for the community. A pub/restaurant/cafe would fulfil this social need and complement the facilities provided by the Community Hall and public open space/play area.

The population of Westhampnett parish has increased significantly in recent years and when Madgwick Park has been completed in 2022 there will be approximately 1000 homes. There are no local pubs in the vicinity and drinking and driving is rightly discouraged.

The developers have failed to procure a buyer for a pub/restaurant. However recently there has been a change in the market with the rise of small micro-pubs. Maybe with a different marketing strategy this could be explored.

In conclusion.

This parcel of land forms one of 3 adjacent areas defined for public and recreational use within the overall permitted development, namely: -

- Public Open Space, with a children's play area;
- A Community Hall;
- A pub/restaurant.

The public open space and Community Hall have now been completed.

The land was identified for a community facility as part of the permitted planning application. The Parish Council, parishioners and local residents of Roman Walk wish the land to remain as a community facility as originally intended.

Currently,

- the land is undeveloped,
- it is FORMER HORTICULTURE LAND;
- WAS NOT IDENTIFIED FOR HOUSING;
- WAS IDENTIFIED FOR COMMUNITY USE

As the permitted use has now lapsed and it is now over 5 years since planning permission was granted at appeal, the designated use for the land must surely revert its former classification, which was for horticulture.

2. APPLICATION WH/20/00097/FUL

Erection of 9no. dwellings, parking, landscaping and associated works.

The Parish Council Objects to the proposed application for the following reasons: -

2.1 Siting.

The proximity of residential dwellings with associated parking, adjacent to the Community Hall, is likely to cause conflict and potentially compromise the use and activities within the Hall.

2.2 Car parking.

Car parking to the north of the dwellings, adjacent to the public footpath encircling the public open space beyond, is unacceptable.

- By introducing vehicles to the north of the dwellings, the ambience created around the public open space is compromised.
- Vehicle movements adjacent to the footpath create a potential safety risk for pedestrians, children and animals.
- Access/egress to/from the parking area is on a bend in the road and creates a potential hazard.

Car parking in the southern courtyard is poorly sited. Access into the dwellings through the front door is from the east. The only direct access from the (west) parking court into the dwellings is through the living room, which is not desirable. It is likely to result in parking on the road by residents, delivery vehicles and visitors, in order to access the dwellings via the (east) front door.

2.3 Access Road.

The access road east of the site, to the southern parking areas is only sufficient in width to allow two vehicles to pass. It is not wide enough to accommodate parked vehicles. No provision has been made for lay-by parking and any on-road parking would form a hazard.

This road services the Community Hall with potentially considerable vehicle movements at periodic times. Again, there is a potential for conflicts of interest.

In the event of on-road parking, access for emergency and refuse vehicles, together with vehicles servicing the Southern Water pumping station, would be compromised.

2.4 Density.

The proposed development significantly exceeds the overall density of Roman Walk and is out of keeping with the rest of the development. This high density is considered to be unacceptable and an over development of the site.

2.5 The Site.

The applicant states that contamination is not anticipated.

Having recently built the adjacent Community Hall, the Parish Council can confirm that it encountered several instances of contamination on the land which had been used for storage during the construction of the Roman Walk. There was also evidence of former deposits during usage as a horticultural holding.

2.6 Foul drainage.

The scheme proposes that foul effluent is discharged into the existing foul sewer located in Stane Street. This sewer is already over capacity and failing. Continuous 24-hour pumping from a location in Coach Road since before Christmas 2019 has been necessary in order to contain the situation.

2.7 The Design.

No account has been taken of the sloping nature of the site. This is not a flat site. There is a considerable fall from north to south. This is not reflected in the elevations proposed, all of which indicate a flat, level site.

Internal layout – see previous comments in 2.2 carparking, concerning the proposed ground floor layouts in relation to car parking areas, which is not considered satisfactory.

2.8 Housing Need.

Whilst there may be a shortfall in housing provision within the Local Plan, Westhampnett Parish has already fulfilled its housing requirement within adopted the Local Plan. 300 homes are currently under construction less than a mile away, within the Parish and currently there is no identified need for growth.

In conclusion, this application represents an overdevelopment of the site.

Westhampnett Parish needs a period of time to absorb new residents into the community, enhance existing facilities, develop new and develop social cohesion. It does not need further housing development.

WH/19/03202/FUL - Case Officer: William Price

Mr Kevin Carter

Chichester Contract Services Stane Street Westhampnett Chichester

Change of use of part of adjacent travellers site to extend depot, replacement and upgrade of existing depot yard flood lighting, installation of commercial vehicle washing station and removal of existing modern wall that currently is on top of Tudor historic wall.

O.S. Grid Ref. 487970/106032

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q3IXU5ER0UX00>

61/20 Cont.	<p><u>The Parish Council submitted the following Comments:</u></p>	
	<p>WH/19/03202/FUL - Case Officer: William Price Westhampnett Parish Council wishes to OBJECT to the following two elements of this Planning Application in regard to Fencing:</p> <p>1. The suggested Galvanised Steel Palisade Security Fencing A-B along Stane Street at 2.4m high is higher than the existing Travellers Site Wall at the eastern end, resulting in an overbearing effect, the use of that material has an industrial look, and overall it is out of keeping with the existing Brick and Flint Wall adjoining it. The Parish Council requests that this be moderated to a lower level with a more rural colour finish in order to provide security but blend in, or alternatively an extension to the existing wall in the same build materials be made to match in (along the line of the fence, not on top of the Tudor wall).</p> <p>2. In the application form Section 15, the question "Are there trees or hedges on the proposed site" has been answered as No. On drawing PL.01 REV P2 LOCATION PLAN AND EXISTING AND PROPOSED BLOCK PLANS (A1) the substantial mature native hedge at the front of the property is clearly shown and it is confirmed that it exists as at today. However, on PL.02 REV P1 NORTHERN BOUNDARY DETAILS (A1) the hedge is shown as removed, due to the realignment of the parking bays. Whilst the suggested wooden post and rail Fencing C-D along Stane Street at 1.1m is an acceptable height and material/style, this fence is shown as instead of the hedge. The Parish Council requests that the hedge is replanted, either on the Stane Street side of the fence, or without a fence, in order to maintain wildlife habitat and the rural aspect of the area.</p> <p>The Parish Council would ask that the view along Stane Street should be maintained in keeping with the rural characteristics of the area, the hedgerow opposite and the rest of Stane Street in that vicinity.</p>	
	<p><u>Decisions</u></p> <p><u>SDNP/19/06053/LIS</u> Goodwood Estates Company Ltd Case Officer: Louise Kent Conversion of existing room used as workshop to form new bar area (internal reorganisation of existing Gordon Rooms use) The Gordon Rooms, Hat Hill Road, Goodwood, Chichester, West Sussex, PO18 0PY https://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q2PHZ0TUJQQ00 Grid: 488594 108805</p> <p>APPROVED ON 13/02/20</p>	
62/20	<p><u>LOCAL PLAN & NEIGHBOURHOOD PLAN:</u></p> <p>Cllr Burborough explained that the Parish Council has been advised that the updated CDC Local Plan will not be ready by 15th July 2020 when the current one expires, and so Planning Policy will fall back onto the NPPF. This opens Chichester as an Area and Westhampnett as a Parish, to planning applications which might previously have been refused, as they would be decided using the over-riding Government requirements, rather than local ones. She further explained that the Parish Neighbourhood Plan is not completed at this present time, and although that does bring a capped CIL payment, even taking the Neighbourhood Plan through to Made Status would mean that only new planning approved after that date would provide an uncapped CIL payment. So, even though Madgwick Park is not completed, none of the development would be included for an uncapped CIL payment.</p> <p>The Neighbourhood Plan would need serious updating to take account of the changes that have occurred since its inception, and it is a long way off being ready to submit. Also, another residents Questionnaire would be needed, and all this could take 1-2 years, and then it would have to be submitted to CDC for approval. Cllr Burborough asked if there were any volunteers who would like to take this on? No-one in the room offered.</p> <p>Mr Don Milton, a resident, said he was frustrated by the process, and does not see the value of it as CDC are driven by the Government.</p> <p><u>Conclusion:</u> The Parish Councillors concluded that they see no value in doing the Neighbourhood Plan, in view of the recent history of other Parishes. This decision could be reviewed at a later stage if there was felt to be a benefit to the Parish. A small document or statement should be sent to CDC to say that the Parish Council have a wish list for the Parish. This document to be drawn up for approval by the Councillors.</p>	LFL
63/20	<p><u>FLOODING AT WESTERTON LANE / SIDENGREEN LANE</u></p> <p>Cllr Hunt advised that he had received an email from Gary Rustell, WSCC, who has suggested this issue could be tackled using the Operation Watershed scheme. This would need 3 quotations for the necessary work, and the application would be considered. However, it may be several months before the work can be undertaken. Cllr Hunt advised he would talk to Goodwood in order to arrange a meeting between Goodwood and WSCC to decide a process, and he asked for a little time to get this done.</p>	JH / WH
64/20	<p><u>STATE OF FOOTPATH 417 & SOUTHERN WATER WORKS</u></p> <p>Cllr Holden clarified that Footpath 416, 417 and Sidengreen Lane were all affected, with Footpath 416 impassable and quite dangerous. The Parish Clerk confirmed that Steve McKendrick, Senior Site agent for MGJV with Southern Water will be visiting the site tomorrow. Cllr Holden said questions that need to be asked are: When will it be completed and made good? When will all the fencing go? If the work is in the Spring this will affect the wildlife, especially migrating birds? A close eye needs to be kept on this matter.</p>	LFL

65/20	<p><u>COMMUNITY HALL:</u></p> <ol style="list-style-type: none"> <u>6-month review of the build:</u> Mrs Jean Hardstaff had prepared a list of defects in readiness for the site meeting. Included within this is a drawing of the proposed Railings on the retaining wall, and some Steps. After discussion, the Councillors agreed that only Railings were necessary, with no Steps, and with the Railings along as far as needed to comply with the height regulation on the ramp. Mrs Hardstaff will request a quote from Reillys for this work. <u>Deal with any urgent business:</u> The Parish Clerk has had to issue a <u>Coronavirus Notice</u> with details taken from NHS UK. This Notice is to be displayed at the Community Hall, on all Noticeboards, website, and Facebook. It may be necessary to close the Hall. Cllr Moth advised that this was highly likely. <p>Mr Don Milton, a resident, said Congratulations were due for our lovely Hall.</p>	<p><u>JLH</u></p> <p><u>LFL / CMcL / WH</u></p>
66/20	<p><u>PLANTING PROJECT:</u></p> <p>Cllr McLeish confirmed that the Woodland Trust native hedgerow trees have arrived, and they are to be planted on this coming Saturday afternoon, details to be put on FB. Some photos will be taken, and Tea and Biscuits provided for the helpers.</p> <p>The rest of the project, regarding spraying/seeding/turfing/path, is being overseen by Cllr Holden. The Parish Clerk confirmed that the donation of £1000 for turf from BDW Homes has been received.</p>	<p><u>CMcL</u></p> <p><u>WH</u></p>
67/20	<p><u>VISIBLE "ENTRANCE" TO EACH PART OF THE PARISH:</u></p> <p>Cllr McLeish reported that sites had been agreed with WSCC Mike Dare. She had obtained some quotes and the project would cost circa £5,000 from NBB. WSCC Darren Rolfe has confirmed that the West Sussex Volunteers could be able to assist, other commitments depending.</p> <p>Cllr Moth questioned the value of having these "gates", especially as it seems there is now not a possibility of having a 30 mph roundel on them.</p>	<p><u>CMcL</u></p>
68/20	<p><u>FOOTPATH BETWEEN MADGWICK PARK AND THE CHURCH:</u></p> <p>The Parish Clerk apologised that she had not been able to do any more on this project, as yet.</p>	<p><u>LFL</u></p>
69/20	<p><u>ALLOTMENTS:</u></p> <p>The Parish Clerk apologised that she had not been able to do any more on this project, as yet.</p>	<p><u>LFL</u></p>
70/20	<p><u>VE DAY ON 8TH MAY 2020:</u></p> <p>Cllr McLeish advised that there was to be a VE Day planning meeting on 16th March. She had approached the Church, and the WI would be interested to help. Details as a result of this meeting would be passed to Cllr Holden in time for the Hall Committee Meeting to take place later that evening. Richard Skillern confirmed he had booked the Community Hall 1pm-6pm on 8th May.</p>	<p><u>CMcL</u></p> <p><u>WH</u></p>
71/20	<p><u>ANNUAL PARISH MEETING: DATE, FORMAT AND SUBJECT/s:</u></p> <p>After a discussion it was agreed that this should be held on 11th May, immediately prior to the PC Meeting. The Parish Clerk to update the website and issue a revised Dates sheet to all for the Noticeboards. The Agenda will be an invitation to come to the meeting and advise what further indoor and outdoor facilities residents would like to see in the future.</p>	<p><u>LFL / ALL</u></p>
72/20	<p><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA</u></p> <p>The subject of Grants to be included on next Agenda.</p> <p>Cllr Moth left the meeting at 9.00pm.</p>	
73/20	<p><u>PARISH FINANCIAL MATTERS:</u></p> <ol style="list-style-type: none"> <u>To approve the accounts up to 29th February 2020.</u> The Current Account payments and receipts spreadsheet had been previously circulated to the Councillors. The Barclays Bank account at £70,405.92 and NS&I account at £289,063.29 both balance to the income and expenditure so far this year. The accounts were signed by Cllr McLeish. <u>To note the movement has been made of all CIL monies received to date at £105,514.67 to NS&I.</u> This was noted. <u>To note the movement has been made of all VG monies received on 25/01/2019 at £147,286.25 to NS&I.</u> This was noted. <u>The purchase of a replacement mower</u> was discussed and agreed. This will include the trade-in of the old mower. Cllr McLeish proposed, Cllr Holden seconded, and all present voted in favour. The Parish Clerk to confirm to the supplier, and action. 	<p><u>LFL</u></p>
74/20	<p><u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS:</u></p> <p>None.</p>	
75/20	<p><u>DEALING WITH LOCAL ISSUES</u></p> <p>None.</p>	
76/20	<p><u>QUESTIONS BY THE PUBLIC</u></p> <p>Mrs Maggie Walsh, a resident, asked about the replacement glass in the <u>Maudlin bus shelter</u>. The Parish Clerk advised that WSCC were arranging for all 3 new bus shelters to have toughened glass installed.</p>	
77/20	<p><u>DATE OF NEXT FULL PARISH COUNCIL MEETING: 20TH APRIL 2020 AT WESTHAMPNETT COMMUNITY HALL</u></p> <p>Noted.</p>	
78/20	<p><u>CLOSE MEETING</u></p> <p>The Chairman closed the meeting at 9.05pm.</p>	

Signed.....
Chairman of Meeting

Date.....