



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: [westhampnettclerk@gmail.com](mailto:westhampnettclerk@gmail.com)  
[www.westhampnettpc.co.uk](http://www.westhampnettpc.co.uk)

## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 13<sup>th</sup> September 2021 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

### Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr S Burborough, Cllr C Moth and Cllr Smith.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter, in attendance.

10 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
197/21	<b><u>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b> Cllr McLeish welcomed all. Apologies were received from Cllr Ashcroft and Cllr James, and WSCC Cllr J Hunt.	
198/21	<b><u>DISCLOSURE OF INTERESTS:</u></b> Cllr Burborough – as an employee of Rolls Royce.	
199/21	<b><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 9<sup>th</sup> August 2021</u></b> The Minutes for the Parish Council meeting held on 9 <sup>th</sup> August 2021 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr Moth, all were in favour and they were then signed by the Chairman.	
200/21	<b><u>MATTERS ARISING:</u></b> To deal with any matters arising from the Minutes of the last meeting. None.	
201/21	<b><u>REPORTS FROM EXTERNAL BODIES:</u></b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.  <b><u>CDC Cllr Henry Potter submitted the following report, and took questions only:</u></b>  <b><u>District Councillors Report</u></b>  <i>August was a quiet month in the Council with few meetings taking place when many are on holidays. However the Planning Team have continued to research the review of the Local Plan and the end result is clearly outlined in the update from Susan Taylor, the Cabinet Member for Planning. In it, she clearly states what we have all known for years, that without drastic improvements to the A27 around Chichester, hopelessly overdue improvements to the service provided by Southern Water, and a shake up of the provision of medical services, Chichester District (outside of the National Park) CANNOT provide the number of houses demanded by Central Government. There is NO more capacity for sewage treatment at any of the SW treatment works and the recent expansion of Easthampnett WWTW is nearing its capacity. Through the research of the Local Plan, Officers have gathered enough evidence to present to the Planning Inspectorate (who approve Local Plans) that 635 dwellings per annum is UNACHIEVABLE and the existing target set in the 2015 approved LP is more likely. Only last Wednesday the Planning Committee voted to defer any decision on two applications, one in Birdham and the other in North Mundham because no positive plan from SW for future capacities, and no plans from National Highways (no longer Highways England) to deal with the congestion surrounding the A27. The effluent from the North Mundham Site would go to the Pagham WWTW which is at capacity with yet more development in Arun District between Rose Green and Pagham planned. The situation is very grave!</i>  <i>The recent incursions of Gypsies onto land at East Broyle and then at New Park Road Public Green Spaces has prompted the Council to consider introducing barriers to keep these people out and at the same time the Government are to introduce new laws to try and make unlawful occupation a criminal action. This could result in seizures of vehicles and equipment used in these "criminal activities" but frankly, I can't see this happening. We shall see!</i>	

201/21  
Cont.

The sale of the old Portfield Football ground is reaching final stages of sale with the opportunity to build 75-100 new homes, now that Aldi fronted up with the funding to construct the new roundabout in Westhampnett Road, the bids are appreciably higher than three years ago. There is as yet no indication of which route the waste water from these homes will be directed but the waste water from this new development will be expected to be absorbed at Easthampnett but as I mentioned earlier, this WWTW is nearing capacity already.

The Council supported a Summer Street Party in the City recently hosted by the Business Improvement Development team and was hailed as a great success as was the first Party held in 2019. It occupied East and North Streets in the City and, though I didn't attend myself, there were lots of fun things to do and food and drink facilities abounded.

The CDC meeting with the Parishes took place last Thursday 9th and this was a virtual meeting once again as will many of future Council Meetings. Only important meetings which require decisions to be made will be held openly, Full Council Meetings, Planning and Overview and Scrutiny Committees and the monthly Cabinet meetings are among these. So, more working from home has proved to be acceptable and will be the way forward in the future. I think we have been successful with our virtual meetings and the opportunity to attend these should always be available.

I shall be very interested in the reaction of the residents of Madgwick Park after their first experience of a Revival Meeting Traffic later this week and I've just been notified that the enquiry into the refusal of permission for the Old Place Farm is to resume on Wednesday 15th, so a final decision is still some way ahead.

Finally a few statistics I've picked up recently from various Meetings which may interest you.

Chichester District has a population of approximately 120,000 in an area covering 303 square miles, a density of 400 per square mile, living in 58,360 homes and 27% are aged over 65. 67% of the District is within the South Downs National Park. There are 7,600 Businesses in the District and the average income is £28,000 per annum with the average house price at £405,000, clearly unaffordable on that level of average income. In 2019 there were 7,500 reported crimes and again in 2019 there were 2,200 Planning Applications received and dealt with.

And that concludes my report.

**Henry Potter**  
**CDC Member for Goodwood Ward.**

There was a question by email from Mr Bob Keatley who was unable to attend the meeting in person. This was regarding the sale of the Portfield Site – extract from his email

*“could I please ask Cllr Potter to confirm that his Council will ensure that a condition of the sale will prevent residential development on the site until the issues of traffic congestion and the lack of capacity in the sewerage network and the sewage treatment plants have been resolved.”*

Cllr Potter said that 2 planning applications have been deferred so far due to the issues mentioned, and Highways England are not going to do anything about the roads. CDC have written to the Secretary of State about this matter. Mr Derek Marlow, a resident, said there should be a planning embargo due to lack of infrastructure, and Cllr Potter agreed.

The potential difficulties of entering / exiting Madgwick Park during the Goodwood Revival were raised and the Parish Clerk was asked to email Sam Medcraft at Goodwood to request that the use of Shelby Drive in and out is maintained at all times. There is no other operative entrance / exit to Madgwick Park at present.

LFL

The Parish Councillors would like to have a meeting with Goodwood as they have noticed some significant issues with events at Goodwood and would like to discuss these. The Parish Clerk to email the Duke of Richmond to request this, possibly for the next PC meeting on 11h October 2021.

LFL

**WSCC Cllr Jeremy Hunt submitted the following report and advised he was unable to attend this meeting. His report was circulated prior to the meeting.**

*Apologies for not being able to be with you tonight, but please find my report below. Obviously if you have any queries or any other issues are raised, please let me know following the meeting.*

*• First of all, despite us now getting back to some form of normality, we are still facing a number of challenges across the county, particularly around the economy. This will be especially critical as furlough comes to an end which could well lead to an increase in unemployment. As I am sure you are also aware, inflation is rearing its head again and that, combined with recent poor UK output figures, suggests that the pressures on our budget could well start increasing as we go through the year. We realise that we need a strong economy in West Sussex and supporting that economy is one of the key pillars of our new Council Plan, which was published earlier this year. The four key pillars of that plan (which can be viewed at [www.westsussex.gov.uk/media/15919/our\\_council\\_plan.pdf](http://www.westsussex.gov.uk/media/15919/our_council_plan.pdf);) are:*

- Keeping people safe from vulnerable situations.*
- A sustainable and prosperous economy.*
- Helping people and communities to fulfil their potential.*
- Making the best use of resources.*

*• I would also like to let you know that our first quarter Performance and Resources Report, which reports on our financial performance as well as the KPI's supporting our Council Plan, will be presented at Public Cabinet tomorrow, Tuesday 14th. The report can be viewed as part of the papers for that meeting and are*

201/21  
Cont.

available at: [www.westsussex.gov.uk/about-the-council/how-the-council-works/committees-and-decision-making/cabinet/](http://www.westsussex.gov.uk/about-the-council/how-the-council-works/committees-and-decision-making/cabinet/) or just google 'WSCC Cabinet Meetings'.

- Just reflecting on Covid and how that impacted on the last financial year, we estimate that the pandemic cost the CC around £86m of additional expenditure. However, I am pleased to say that this was mostly covered by Government grants which were most welcome. A number of the Covid related pressures are still with us but thankfully we received some further grant funding which we hope will meet those ongoing pressures. Our full accounts are now available on-line, but a more readable Outturn Performance Monitor for 2020 - 2021 was presented at Cabinet on 27th July. Again, those papers can be found at the same site as above.

We are currently running two consultations:

- Firstly, we want you to help us shape the future of transport in West Sussex and now is the time for you and your residents to have your say on the future shape of transport in West Sussex. The West Sussex Transport Plan (WSTP) is being reviewed to set out the county council's approach to managing and investing in the transport network from 2022 to 2036. For more details on how to take part please go to: [www.westsussex.gov.uk/about-the-council/policies-and-reports/roads-and-travel-policy-and-reports/west-sussex-transport-plan-review/](http://www.westsussex.gov.uk/about-the-council/policies-and-reports/roads-and-travel-policy-and-reports/west-sussex-transport-plan-review/) The consultation runs until Friday 08 October 2021

- We are also running a consultation in conjunction with the local bus providers on developing a bus service improvement plan. This is part of the Governments' new National Bus Strategy. To complete our online survey, go to: [www.westsussex.gov.uk/news/have-your-say-on-plans-to-get-buses-back-better/](http://www.westsussex.gov.uk/news/have-your-say-on-plans-to-get-buses-back-better/) or call 01243 642105 or visit your local library to request a paper copy. However, you will need to hurry as this consultation finishes tomorrow, Tuesday 14th September.

Local Issues:

- I am currently liaising with Linda and our Operation Watershed Officer, Gary Rustell, looking at the possibility of trying to resolve the issue of surface water flooding at the beginning of Coach Road through our Operation Watershed initiative. Gary is looking into this and I have suggested a site meeting once he has done some research. I believe by the time of your meeting on Monday, Gary might have sent Linda an update. Please rest assured, I will keep on the case.

Lastly, just a reminder that all our public meetings - such as the Cabinet meetings referred to above - are all webcast on the day and remain available for viewing up to six months after the meeting. Details can be found at: [www.westsussex.gov.uk/about-the-council/how-the-council-works/watch-county-council-and-committee-meetings-online/](http://www.westsussex.gov.uk/about-the-council/how-the-council-works/watch-county-council-and-committee-meetings-online/)

And finally, a reminder to keep with all our news and campaigns which can be found at: [www.westsussex.gov.uk/about-the-council/news-and-campaigns/](http://www.westsussex.gov.uk/about-the-council/news-and-campaigns/)

**Jeremy Hunt – West Sussex County Council Member for Chichester North  
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ  
E-mail: [Jeremy.hunt@westsussex.gov.uk](mailto:Jeremy.hunt@westsussex.gov.uk) Tel: 0330222419536**

There were no questions.

**Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report and advised he was unable to attend this meeting. His report was circulated prior to the meeting.**

#### **Westhampnett Parish Council 13.09.21 v1**

##### Operations

- Production restarted on Monday 16 August following planned summer shutdown.
- Two-shift working continues to be fully operational.
- Office-based staff continue to work on a rotational basis.
- R-RMC is utilising the company's three car parks – within planning permission – as effectively as possible. This includes increasing the use of the Head Office car park for shift workers.
- Additional buses continue to operate to and from Bognor Regis to allow for social distancing.
- The vast majority of planned 'visitor visits' to the Home of Rolls-Royce have been cancelled. No general visitor plant tours.
- Robust safety measures remain in place.

##### Other items

- Paint spillage. A supplier's lorry delivering to RRMC on 9 September leaked paint, starting on the A27, down Stane Street and into the RRMC entrance. The damaged paint containers were destined for another company – the RRMC materials were delivered intact. Nevertheless, the RRMC Security and H&S teams attended the incident and helped with sand etc.

<p><b>201/21 Cont.</b></p>	<ul style="list-style-type: none"> <li>• <i>Planning applications. No outstanding planning applications. One application that is planned to be submitted before the next WPC meeting is for a small external building for our facilities management services company – details to follow.</i></li> <li>• <i>Foot traffic data. The second phase of data collection on foot traffic in the overall area of the manufacturing plant concludes today and the equipment will be removed tomorrow.</i></li> <li>• <i>School sign. Permission granted. Sign erection date to be advised.</i></li> </ul> <p><u>UK/Local News</u></p> <p><i>ROLLS-ROYCE MOTOR CARS CELEBRATES BESPOKE AT SALON PRIVÉ</i>  <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0340875EN/rolls-royce-motor-cars-celebrates-bespoke-at-salon-priv%C3%A9">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0340875EN/rolls-royce-motor-cars-celebrates-bespoke-at-salon-priv%C3%A9</a></p> <p><i>ROLLS-ROYCE MARKS FOUNDER'S BIRTHDAY WITH LONDON PILGRIMAGE</i>  <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0340672EN/rolls-royce-marks-founder%E2%80%99s-birthday-with-london-pilgrimage">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0340672EN/rolls-royce-marks-founder%E2%80%99s-birthday-with-london-pilgrimage</a></p> <p><i>ROLLS-ROYCE TO THE RESCUE IN GOODWOOD DUCK DRAMA</i>  <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0339853EN/rolls-royce-to-the-rescue-in-goodwood-duck-drama">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0339853EN/rolls-royce-to-the-rescue-in-goodwood-duck-drama</a></p> <p><u>Contacts</u></p> <p><i>In Andrew Ball's absence/if not available:</i></p> <p><i>Client Contact Team</i>  01243 525700  enquiries@rolls-roycemotorcars.com</p> <p>Mrs Jean Hardstaff, a resident, emailed to ask when the CCTV cameras at Side Green Lane are to be removed. This has been advised by RR as 14<sup>th</sup> September. She also asked what their precise purpose is as the explanation given so far does not make sense. It was suggested that RR be asked to provide the output of the survey. The Parish Clerk to request this.</p> <p>Mr Leon Robinson, a resident, emailed to say that he had noticed cars waiting on the Chevrons in Stane Street at shift change time, presumably to try to ease the traffic flow. This action appears dangerous and needs watching to see if this practise continues.</p>	<p><u>LFL</u></p>
<p><b>202/21</b></p>	<p><b><u>FLOODING AT COACH ROAD IN AUGUST:</u></b> Update:</p> <ol style="list-style-type: none"> <li>1. <u>Sewage overflowing</u> - Complaint letter to OFWAT regarding non-action by Southern Water – this now has a complaint number and is being handled by one of the Executive Directors. A full reply is awaited.</li> <li>2. <u>Surface Water – Liaison with WSCC – could remedial action be an Operation Watershed project?</u> – Further investigation is to be carried out and pursued with the assistance of WSCC Highways. There is to be a site Meeting on 15<sup>th</sup> September.</li> </ol>	<p><u>LFL</u></p> <p><u>LFL</u></p>
<p><b>203/21</b></p>	<p><b><u>WSCC LOCAL FLOOD RISK MANAGEMENT STRATEGY:</u></b> Review regarding WSCC strategy on:</p> <ol style="list-style-type: none"> <li>1. the risks of flooding from surface water, groundwater, and ordinary watercourses</li> <li>2. the clarification of which authority is responsible for what in relation to the management of local flood risk</li> <li>3. the defined role of West Sussex County Council as Lead Local Flood Authority.</li> </ol> <p>Should the PC take part in the Survey, which closes on 30 September 2021  See email from the Parish Clerk to Cllrs on 17 Aug 2021, 16:55</p> <p>After discussion by the Councillors it was decided not to reply directly for Westhampnett as a low risk in terms of this strategic report. However, flooding due to developments is an issue and a close eye needs to be kept on areas within the Parish.</p>	
<p><b>204/21</b></p>	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below.</p> <ol style="list-style-type: none"> <li>1. At the last minute, Cllr Burborough was unable to attend the GACC on 25<sup>th</sup> August for which she apologised.</li> <li>2. Cllr Burborough was able to attend the Virtual CDC All Parishes Meeting on 9<sup>th</sup> September. The Meeting covered: <u>A. The new Great Sussex Way</u> (<a href="https://www.thegreatsussexway.org/about-us/">https://www.thegreatsussexway.org/about-us/</a>) which is designed to promote businesses "The Great Sussex Way® is the Destination Marketing Organisation representing the geographical area of the Chichester District, from the Downs to the Dunes. Beginning north of the Downs, taking in Petworth, continuing to Midhurst, travelling down to Chichester and across to the Manhood Peninsula, which includes Selsey and the Witterings". <u>B. Waste Management</u> A new tax is coming in on plastic waste, CDC is working on a money-back scheme for plastic bottles. <u>C. Developments in Climate Change and Green Travel.</u> <u>D. Season of Culture 2022 announced.</u></li> </ol>	

205/21

**PLANNING MATTERS:** To receive a report on recent planning applications.

**Planning Update since the last Parish Council Meeting on 9<sup>th</sup> August 2021**

**New Planning Applications for the period week 32 (11/08/21) to week 36 (08/09/21) inclusive**

None.

**Update on outstanding Planning Applications**

**WH/21/01434/DOM - Case Officer: Vicki Baker**

Mr Kamal Krasoski

Pampas Cottage Claypit Lane Westhampnett Chichester

Detached double garage. (Variation of condition 4 from planning permission 18/03299/DOM -building to be used as a garage with a workshop space, toilet on ground floor and store on upper level).

O.S. Grid Ref. 488274/106364

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSQG25ER0SR00>

The PC lodged a Comment and Objection on 07/06/21.

**Update**

Subsequently, in July, the PC advised the Case Officer of the full tiling of the roof, and construction of 4 rooflights, and the applicant was asked by CDC to submitted revised plans showing these. As at 06/08/21 no revised plans had been lodged on the CDC website. CDC advised on 19/8/21 that new plans had been submitted to them but not on yet website. Amended plans were loaded to website on 10/09/21. A Re-consultation is also to be undertaken and the PC should receive official notification soon and will then assess the revised plans.

**Decision overdue 30/06/21**

**WH/21/00630/FUL - Case Officer: Jane Thatcher**

The Little Blue Door Ltd

Land Adjacent To Hadrian Drive Westhampnett Chichester West Sussex

Erection of a children's nursery and a residential block comprising 2 no. 2-bed flats with associated landscaping, access and parking.

O.S. Grid Ref. 488507/106267

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPCNYEERMRA00>

The PC lodged a Comment and Objection on 24/05/21.

**Update**

Subsequently, in August, the Agent has advised that revised plans have been submitted to CDC.

These were lodged on the CDC website, and on 23/08/21 the PC withdrew its objections, and asked for 3 conditions to be imposed (width of car parking spaces, traditional flint-work, bricks & tiles).

Awaiting further news.

**Decision overdue 21/06/21, now extended to 31/08/21**

**WH/21/00489/FUL - Case Officer: William Price**

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

PC Comment and Objection lodged 07/04/21.

**Update:**

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. Awaiting further news.

**Decision was by 26/04/21, then by 23/07/21, now overdue**

**Decisions**

**WH/21/01340/DOM - Case Officer: Vicki Baker**

Mr & Mrs Rigden

205/21  
Cont.

Bay Leaf House Stane Street Westhampnett PO18 ONT

Proposed rear dormer with pitched and hipped roof, 3 no. rooflights to the front and 2 no. rooflights to the rear.

O.S. Grid Ref. 488242/106148

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSBQ3TERHG700>

**PC made no comment.**

**Decision due 07/09/21**

**PERMIT 07/09/21**

Extract of Conditions:

3) The development hereby permitted shall not be constructed other than in accordance with the materials specified within the application form and plans, unless otherwise agreed in writing by the Local Planning Authority. Reason: To ensure that a harmonious visual relationship is achieved between the new and the existing developments.

**TG/20/02893/OUT - Case Officer: Mike Bleakley**

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERUA00>

PC Comments lodged 01/01/21

CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am

CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27.

**Full details to be advised, and outstanding as at 10/09/21, to be followed up by the Parish Clerk.**

**LFL**

**WH/20/02824/OUT - Case Officer: Jeremy Bushell**

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRERI8000>

**Developer has appealed, start date 22/03/21**

**PC lodged additional comments with Inspectorate on 25/04/21**

The deadline for Appeal proofs was 06/07/21 and rebuttals by 20/07/21. There are now numerous documents to be reviewed as part of the Appeal, these can be seen on CDC website under this number.

Planning Inspectorate Reference: **APP/L3815/W/21/3270721**

The Planning Inspectorate Inquiry started 03/08/21 and was due to conclude on 12/08/21.

The Planning Inspectorate Decision was due on 25/08/21, but now extended with closing statements by the advocates and a discussion on potential conditions scheduled for 14/09/21, and a decision about a fortnight later, so around the **beginning of October.**

**Other Matters**

**Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.**

The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.

The Parish Clerk emailed Mr Toby Ayling on 02/09/21 to invite him to a face-to-face site meeting to review the HELAA sites in the Parish, in person. Reply awaited.

**LFL**

205/21 Cont.	<p><b><u>Chichester District Council - Strategic Wildlife Corridors Technical Consultation</u></b></p> <p><b><u>The PC was invited to comment in the proposed revised location of the Corridor through Westhampnett. On 10/09/21 the PC submitted the following:</u></b></p> <p><i>Thank you for including Westhampnett Parish Council in this consultation, and the Council replies formally with comments on:</i></p> <p><b>2. The proposed amendment to the route of the Westhampnett to Pagham Harbour Strategic Wildlife Corridor</b></p> <p><i>A. Westhampnett Parish Council support the proposed changes to the route that is leading to and within the Parish.</i></p> <p><i>B. Westhampnett Parish Council can provide the following information in regard to Birds, Insects and other Wildlife within or very close to this proposed route:</i></p> <p><i>In the spring migratory warblers such as Lesser and Common Whitethroat, Willow Warbler, Chiffchaff and Garden Warbler use the area shown in green and its environs as a corridor and feeding area before heading north. A few stay, especially Blackcap and Chiffchaff and there is a good local population. These, plus Yellowhammer (on the Red List) are regularly seen within the corridor, especially in the fields, trees and hedges near Rolls Royce roundabout.</i></p> <p><i>Skylark (on the Red List) also breed in the fields along the edge of the proposed corridor, and Barn Owls can be seen hunting in open grassland in the adjacent fields.</i></p> <p><i>The mature trees within the corridor, especially the Oak trees in Claypit Lane, encourages species such as Coal Tits, Greater Spotted Woodpecker and Nuthatch, as well as the more common birds. Also within the close vicinity there are Tawny Owls which can be heard in the evenings.</i></p> <p><i>Herring, Lesser Black Backed, Common and Black headed gulls use the Westhampnett Watersports Lake in Coach Road as a roosting site, and Great Crested Grebe can regularly be seen there.</i></p> <p><i>Swifts return each year at The Grange (east of Claypit Lane) in large numbers, and feed on the insects every late afternoon / evening in the vicinity of Claypit Lane. Also it has been noted that in 2021 the Swallows returned to the adjacent fields catching insects in the vicinity north and east of Rolls Royce and south of Westerton. They have been coming to that area for many years, did not come in 2020, but back again this year.</i></p> <p><i>Both Swifts and Swallows have recently departed to go back to Africa for the winter, and in the autumn Redstart use the area for migration as well.</i></p> <p><i>On adjoining land left to go wild in the summer, in the vicinity north and east of Rolls Royce and south of Westerton, there are small populations of Small, Common and Holly Blue butterflies are present along with Small and Large Skippers, Marbled Whites, Silver Washed Fritillary, Comma and Meadow Brown to name a few. There is a good population of moths hence all the bats.</i></p> <p><i>In Claypit Lane there are Squirrels, Slow Worms and Stag Beetles.</i></p> <p><i>On the map attached, it might be reasonable to extend the green area to include the fields to the east of the proposed line just north of the Rolls Royce roundabout encompassing the area bounded by FP416 and FP417.</i></p> <p><i>The Parish Council hopes that this information will be of use, and if the team would like anything further please do not hesitate to contact me.</i></p> <p><b><u>Linda Lanham, 13.09.21</u></b></p> <p>There were no questions.</p>	
206/21	<p><b><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</u></b></p> <p><u>Litter Bin at Stocks Lane</u> – CDC have been asked if they could now take on another litter bin. A reply is awaited.</p>	<b><u>LFL</u></b>
207/21	<p><b><u>WSCC HAVE YOUR SAY ON PLANS TO “GET BUSES BACK BETTER”</u></b></p> <p>Should the PC take part in the Survey, which closes on 14 September 2021 See email from the Parish Clerk to Cllrs on 6 Sept, 16:28</p> <p>After discussion by the Councillors it was decided not to respond to this Survey.</p>	
208/21	<p><b><u>VISIBLE GATES TO EACH PART OF THE PARISH:</u></b> To review progress on this project.</p> <p>Cllr McLeish advised that she needed to chase Highways regarding a site visit not yet done.</p>	<b><u>CMcL</u></b>

209/21	<p><b>COMMUNITY HALL:</b> (Mr Richard Skillern reported by email as not able to attend this meeting)</p> <ol style="list-style-type: none"> <li><u>Update on Bookings:</u> Bookings are picking up again in September and some pre-pandemic hirers are now returning.</li> <li><u>Update on Finances:</u> September Invoices issued covering fixed hirers for August, and private hirers for September, amount to £486. A reduced figure due to school holidays affecting some fixed hirer bookings. Now over £11000 in the Hall receipts account.</li> <li><u>Update on Care of Building:</u> Damage to bifold door handle in the process of being fixed. Hirer who broke it has been emailed the copy invoice. Microwave to be purchased and items/float ready for Cafe opening. Corner mouldings put on hold for the time being as not sure whether it would adversely affect the look of the Hall interior.</li> <li><u>First Community Café on 26th September 11am:</u> On track. Mrs Maggie Walsh is lead on this. Volunteers wanted of course. Also, thank you to Mrs Maggie Walsh for the arrangements made so far for the <u>Christmas Fair on 28<sup>th</sup> November</u> with 9 stalls booked, refreshments and mince pies to be served.</li> <li><u>Update on Community Hall Signage:</u> Simon Wade at Mindworks, Emsworth to be contacted for alternative quote. The Parish Clerk to action.</li> <li><u>Any other business:</u> The Parish Clerk was asked to purchase an A3 Printer, and an A3 Laminator for use by PC and Community Hall Committee.</li> </ol>	<p><u>LFL</u></p> <p><u>LFL</u></p>
210/21	<p><b>GIGABIT BROADBAND:</b> Update on progress</p> <p>Cllr McLeish advised that there had been no further progress by the supplier on this project.</p>	<p><u>CMcL</u></p>
211/21	<p><b>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</b> An Update</p> <p>Cllr Moth advised that she had now received training on the use of the Ride-on mower.</p> <p>Cllr McLeish advised that the Volunteers monthly work party this weekend had been cancelled due to the Revival.</p>	
212/21	<p><b>ANNUAL PARISH MEETING ON 26<sup>TH</sup> SEPTEMBER 2021 AT 11AM IN WESTHAMPNETT COMMUNITY HALL:</b> Arrangements for this Meeting including presentation content</p> <p>After discussion it was suggested that:</p> <ol style="list-style-type: none"> <li>Little Blue Door be asked if they would like to explain their project, the Parish Clerk to contact them.</li> <li>Village Green – future uses and facilities – Post It notes needed for ideas.</li> <li>The Parish Clerk to outline CIL/ NHB/ S106 funding details.</li> </ol>	<p><u>LFL</u></p> <p><u>LFL</u></p>
213/21	<p><b>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</b></p> <p>Cllr Moth requested the matter of Picnic Benches / Benches for the Village Green be noted.</p>	<p><u>LFL</u></p>
214/21	<p><b>PARISH FINANCIAL MATTERS:</b></p> <ol style="list-style-type: none"> <li><u>To approve the Accounts to 31<sup>st</sup> August 2021:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Moth, seconded by Cllr Burborough, and all voted in favour, and the Accounts were signed by Cllr McLeish.</li> </ol> <p><b>Cllr Potter left the meeting at 8.00pm</b></p> <ol style="list-style-type: none"> <li>Any other business: A. <u>Cheques</u> were signed just before the start of the meeting to cover recent invoices. and B. <u>Age UK letter</u> received asking for £200 donation towards “Keep Connected” initiative in West Sussex. As this was not in the budget, the Councillors suggested re-visiting this request in February 2022 to see if any funds available and if suitable.</li> </ol>	<p><u>LFL</u></p>
215/21	<p><b>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</b></p> <p>WSALC had emailed to ask if the Parish could advise / partake of:</p> <ol style="list-style-type: none"> <li>Long standing issues with Southern Water over wastewater and sewage leakage in communities across the County; if you have such a problem, please let us know so that a list can be compiled.</li> <li>It was agreed by WSALC that efforts should be made to strengthen the effectiveness of NPs in the forthcoming Planning Bill and we need evidence to present to our MPs to provide first-hand experience of communities across the County. It would therefore be helpful if you could kindly complete a brief survey regarding Neighbourhood Plans by following this link: <a href="https://www.surveymonkey.co.uk/r/3WMYQVC">https://www.surveymonkey.co.uk/r/3WMYQVC</a></li> </ol> <p>The Councillors agreed that the Parish Clerk should respond to both these requests.</p>	<p><u>LFL</u></p>
216/21	<p><b>DEALING WITH LOCAL ISSUES:</b></p> <p>Mrs Jean Hardstaff, a resident, emailed to ask if Goodwood could be contacted regarding the ditch along Side Green Lane which requires its Autumn cut &amp; clearance. Despite this being done in the summer, the vegetation has completely overgrown &amp; covers the ditch, which is used to drain the winter rains. The Parish Clerk to contact Goodwood.</p>	<p><u>LFL</u></p>
217/21	<p><b>QUESTIONS BY THE PUBLIC:</b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	

218/21	<p><b><u>TO APPROVE SUGGESTED DATES OF FULL PARISH COUNCIL MEETINGS IN 2022:</u></b></p> <p>17th January, 4th February, 14th March, 11th April, 9th May plus PC Annual Meeting (vote Chair etc); 13th June &amp; Annual Parish Meeting? 11th July, 8th August, 12th September, 10th October, 14th November, 12th December.</p> <p><b><u>Note: 4<sup>th</sup> February should read 14<sup>th</sup> February</u></b></p> <p>Cllr Holden proposed that these dates be accepted, Cllr Smith seconded and all in favour.</p> <p>The Parish Clerk to publish on PC Website and Noticeboards.</p>	<b><u>LFL</u></b>
219/21	<p><b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u></b> Annual Parish Meeting 26<sup>th</sup> September 2021 at 11am, and Full Council Meeting 11<sup>th</sup> October 2021 at 7pm.</p> <p>Both Noted.</p>	
220/21	<p><b><u>CLOSE MEETING</u></b></p> <p>The Chairman closed the meeting at 8.15pm.</p>	

**Signed.....**  
**Chairman of Meeting**

**Date.....**