



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
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## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 8<sup>th</sup> August 2022 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

### Present:

Parish Councillors: Cllr W Holden (Vice-Chairman, and Chairman of the meeting), Cllr T Ashcroft, Cllr S Burborough, Cllr C Moth, Cllr S James (arrived at 7.40pm due to traffic delays caused by a serious accident) and Cllr Plummer.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter in attendance.

9 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
164/22	<b><u>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b> Cllr Holden opened the meeting and welcomed all. Apologies received from Cllr C McLeish and WSCC Cllr J Hunt.	
165/22	<b><u>DISCLOSURE OF INTERESTS:</u></b> Cllr Burborough – as an employee of Rolls Royce.	
166/22	<b><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 11<sup>th</sup> July 2022</u></b> The Minutes for the Parish Council meeting held on 11th July 2022 were accepted. Cllr Burborough proposed that they be approved, this was seconded by Cllr Ashcroft, all were in favour and they were then signed by the Chairman.	
167/22	<b><u>MATTERS ARISING:</u></b> To deal with any matters arising from the Minutes of the last meeting. <b><u>HWRS – Foul Odours:</u></b> The Parish Clerk reported that Mrs Brown would be having a meeting with WSCC Paul Madden on 10 <sup>th</sup> August 2022.	
168/22	<b><u>REPORTS FROM EXTERNAL BODIES:</u></b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting. <b><u>CDC Cllr Henry Potter submitted the following report:</u></b> <i>Westhampnett PC meeting 8th August '22.</i> <i>CDC Members Report.</i>  <i>On Friday 15th of last month I attended an online 'Workshop' held by Southern Water last Friday where they opened a consultation period to engage with their customers. They admit without reservation their poor track record and proposed many measures they will be pursuing in the future.</i>  <i>First of all, with an estimated population growth of 7%, which I believe to be an UNDER estimate, by 2040, the South East of England will see a SHORTFALL in water supply of 1 billion litres per day. Unless we all take steps to reduce our water consumption considerably, we could be in a serious situation, though this is less likely to affect us as our water is supplied by Portsmouth Water. However PW do export and sell water extracted from the Lavant Valley to Southern Water so in the long term this could affect Chichester District. At least SW are now considering a de-salination plant at Littlehampton but that could be as late as 2040, 18 years hence. They also expect by 2050 to reduce to zero!! storm water overflows of the networks. Some slight comfort for residents in the District but within 28 years?? They have recently started to line leaking laterals which cause so many problems in the Lavant Valley Villages when the water table is high.</i>  <i>There will be more on this as the consultation progresses.</i>  <i>Again last month, I attended a reception promoted by Gillian Keegan, to meet many of the refugees from Ukraine who have been welcomed into the homes of so many of our caring residents in Chichester District. The amount of help which is available to help these people to settle into some sort of routine is quite amazing. There are young women continuing to 'work from home' in their jobs back home, some have begun work</i>	

168/22  
Cont.

here, I know of one young girl who has secured a job in the horticultural business on Tangmere Airfield. There are about 160 refugees here in the Chichester area and it was just so encouraging to learn that there is so much help available for them.

Residents may have read in the local paper that Diane Shepherd, our CEO has written a bid for £13.7 million from the Governments 'Levelling Up Fund' towards much needed improvements in the City. These include improved facilities for some of the old buildings in Priory Park, one of which is the neglected cricket pavilion, the public toilets are in need of a complete refit and provision of disabled toilets and a much-needed uplift to the Children's Play Area. There has also been much interest in creating an attractive 'Park' area in West Street along the length from the now empty Morants / Army and Navy Store to the Cross with tree planting and flower beds. Also there are plans to make the northern gyratory around Metro House and the Fire Station a more user-friendly area for pedestrians and cyclists. These proposals have been agreed with other Party Members and Cllr. Adrian Moss the opposition leader has given his full backing to this bid. I will add that the reconstruction of the northern gyratory is a feature of the Chichester Vision document for consideration in the future which was drawn up along with the Southern Gateway Project 4-5 years ago. More of this later in the year when bids are considered and awarded.

And that concludes my report.

Cllr. Henry Potter.  
CDC Member, Goodwood Ward

There were no questions on the report.

Cllr Potter and Cllr Burborough reported that Bus No: 55 is no longer going to the Tangmere Museum.

Cllr Potter advised he has been aware of the ongoing smell issues at HWRS and new doors are being fitted. Cllr Burborough re-iterated that some of the smell comes off the road. The Parish Clerk was asked to write to the Environment Agency regarding HWRS with extracts of several months Minutes to illustrate the issues.

LFL

#### **WSCC Cllr Jeremy Hunt did not submit a report as he was on holiday**

There were no WSCC related questions.

**Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report, and advised that he would not be attending:**

**Westhampnett Parish Council 08.08.22 v1**

#### **Operations**

##### **Summer shutdown (Monday 1 August to Friday 12 August):**

- We are currently on summer shutdown with no production.
- Our offices remain open.
- Maintenance is taking place across the site, both internally and externally.

#### **Permissive Pathway Maintenance**

Please be advised that the permissive pathway will be closed for maintenance over the August Bank Holiday weekend. The three access gates will be locked and advisory signs displayed. For reference, the permissive pathway runs between three access gates located as follows:

- From near the 'Rolls-Royce roundabout' - north westerly corner of our site (access direct from footpath).
- Near the north easterly corner of our site (access direct from footpath).
- Midway on the easterly perimeter of our site (access from footpath, across Goodwood Estate land).

#### **Planning applications**

##### **Recent submissions, with decision:**

- Extension to first floor mezzanine, minor facade alterations and associated works. Ref. 22/00777/FUL. Permitted.

##### **Submitted, pending decision (reference number):**

- Discharge of condition 4 from planning application WH/22/00777/FUL (22/01655/DOC)
- External sub-station – to support site requirements (WH/22/01693/FUL) – note: WPC has confirmed no comments
- Additional Roller Shutter Door to Logistic Road (Building 50.0) to assist material access and production process flow (22/01663/FUL)
- Canopy for electric charging station (submitted 3 August 2022)

##### **Forthcoming to be submitted, details to follow, (likely submission date):**

<p><b>168/22 Cont.</b></p>	<ul style="list-style-type: none"> <li>• Staff communication 'totems' / information screens (August 2022)</li> <li>• Internal multi-tier 280sqm, increased user space to support production (August 2022)</li> <li>• Additional air conditioning units – external location to be determined and design drawn up (October 2022)</li> </ul> <p><b>Proposed Development</b></p> <hr/> <p>Site surveys continue.</p> <p><b>Recent News</b></p> <hr/> <p>ALL-ELECTRIC ROLLS-ROYCE SPECTRE UNDERGOING SECOND TESTING PHASE ON THE FRENCH RIVIERA  <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0402593EN/all-electric-rolls-royce-spectre-undergoing-second-testing-phase-on-the-french-riviera">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0402593EN/all-electric-rolls-royce-spectre-undergoing-second-testing-phase-on-the-french-riviera</a></p> <p><b>Contacts</b></p> <hr/> <p>In Andrew Ball's absence/if not available:  Client Contact Team  01243 525700  enquiries@rolls-roycemotorcars.com</p> <p>There were no questions.</p> <p>It was noted that site surveys have been seen to be continuing.</p>	
<p><b>169/22</b></p>	<p><b>CONDUCT OF MEMBERS TOWARDS OFFICERS OF PARISH COUNCILS:</b> To consider previously circulated email dated Thu, 30 Jun, 14:43 from Nicholas Bennett (Monitoring Officer to the Council, Solicitor) Divisional Manager, Legal &amp; Democratic Services Chichester District Council, to Parish Councils and sent to Councillors on Wed, 6 Jul, 16:35.</p> <p>This email promotes the Code of Conduct for Councillors, particularly the behaviour towards Parish Clerks and other council employees. The Councillors suggested a Resolution stating "The Councillors noted the contents and understood the Code". This was voted upon and the Resolution was passed unanimously.</p>	
<p><b>170/22</b></p>	<p><b>MEMBERS' REPORTS:</b> To receive reports from Members where not covered in agenda below, including</p> <ol style="list-style-type: none"> <li>1. <u>Gigabit Voucher Scheme</u> – Hazel Bates reported that the Scheme has been approved and it will be about 10-12 months before installation done. The fibre is installed via overhead wire. It is still possible to sign up now until all vouchers validated, circa 1<sup>st</sup> September 2022.</li> <li>2. <u>Village Gates</u> – Cllr Plummer reported that "the statutory notices have now gone up at the sites proposed, 28 days must elapse before we can proceed to the next step. We have three quotes, the lowest is from Vinyl Fencing in Littlehampton (local villages have used and recommended) at a cost of £3310 +VAT. Subject to no objections we would need to place order with a four-week delivery estimate. We would then need to appoint a licensed ground works company to install, the plan is to see if we can call in a favour from one of the local developers. Where possible we will reuse existing signs, the only one that needs to be replaced is at Maudlin as this was damaged during recent works. I have not yet received an estimate for this, or requested for Westerton, plan is to get agreement to gates in the first instance". The Parish Council would need to approve the supplier at the next meeting.</li> <li>3. <u>Madgwick Park Landscaping, Safety Barrier etc:</u> A) Cllr Plummer reported that the safety barrier is now in place. B) The complaint is now waiting on a person who is on holiday, Cllr Plummer will go back to Andrew Frost to progress. C) The Management Company on MP (EMRC) are now adhering to the watering plan, but CDC appear to have no real appetite to enforce. Mr Andrew Blanchard, a resident, said the trees were not planted properly. Mr Ian Sedgley, a resident of Madgwick Park, said he had been so concerned about the landscaping he had written to the MD of DWH and made a complaint to CDC, and there is an open enforcement case. Cllr Plummer will draft an email to be circulated to the Councillors prior to being sent by the Parish Clerk to Mr Andrew Frost, copy to the MD of DWH and EMRC.</li> </ol> <p><b>HP left the meeting at 7-40pm &amp; Cllr S James arrived</b></p> <ol style="list-style-type: none"> <li>4. <u>Container for Volunteers</u> – Cllr Plummer reported that the "proposal is to purchase unit/units for safe storage of volunteers' equipment and workshop for maintenance. Local provider has given quote for two units (to enable ease of installation) both 20ft x 8 ft, one will just have normal lockable cargo doors at the end for storage of flammables and equipment. The second would have normal cargo doors plus two windows and a normal door for use as a workshop, all with steel shutters. They would come with power and lighting installed but we would have to provide supply and foundations. It is understood that planning is not required as they are temporary structures, but recommendation is to engage with local authority and neighbours to minimise risk of objection. The units would be provided in a "Forest green" finish. The cost is within original expectations with units coming in at about £9k plus approximately £3k to install and fit out. Next step is to agree if funding is available to progress to next steps, but concern is that current arrangements may impact upon insurance of hall and a degree of urgency is encouraged." The question was raised as to whether to rent or buy and sell on after use. If rented, once x years old, it is replaced with a new one by rental company. Estimated lifespan is 20 years but they do need maintenance.</li> </ol>	<p><u>DP</u></p> <p><u>DP / LFL</u></p>

<p>170/22 Cont.</p>	<p>Condensation can be a problem in cold weather, special container absorb pads can be used to manage this. The Church rent their container. Mr Bob Keatley, a resident, advised that Lavant have had break-ins at their container. Cllr Plummer to investigate rent / buy.</p> <p>5. <u>Overgrown section of Dairy Lane, photos and decide who is responsible</u> – No photos received, Cllr Burborough to check as these were emailed. (NB: Later found to have been held in waiting as too large, now received by the Parish Clerk, and to be actioned).</p> <p>6. <u>GACC Meeting 21<sup>st</sup> July 2022</u>– Cllr Plummer advised he attended this meeting. Only major item to report is that Goodwood have challenged the recent Appeal Decision regarding houses on the Land North of Madgwick Lane as they believe the Planning Inspectorate have mis-interpreted the Local Plan, there is no allowance for additional traffic in Madgwick Lane, and Helicopter safety. There can be no progress by the developer until this is heard.</p>	<p><u>DP</u></p> <p><u>LFL</u></p>
<p>171/22</p>	<p><b><u>PLANNING MATTERS:</u></b> To receive a report on recent planning applications and update on email to Mr Andrew Frost regarding the Local Plan as it affects Westhampnett.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 11<sup>th</sup> July 2022</u></b></p> <p><b><u>New Planning Applications for the period week 28 (13/07/22) to week 31 (03/08/22) inclusive</u></b></p> <p><b><u>WH/22/01663/FUL</u></b> - Case Officer: Alicia Snook c/o agent Rolls Royce Motor Cars The Drive Westhampnett West Sussex External alterations to service area comprising the installation of 1 no. new roller shutter door at Building 50. O.S. Grid Ref. 488512/106717 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RE88UXERI6R00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RE88UXERI6R00</a></p> <p><b><u>PC must comment by 24/08/22</u></b></p> <p><b><u>WH/22/01589/DOM</u></b> - Case Officer: Sascha Haigh Mr N Hamilton 29 Vespasian Close Westhampnett Chichester West Sussex Construction of front dormer, 2 no. rooflights to front slope and rear dormer, conversion of roof into habitable space. O.S. Grid Ref. 488681/106308 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RDTKFDERHW200">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RDTKFDERHW200</a></p> <p><b><u>PC must comment by 24/08/22</u></b></p> <p><b><u>WH/22/01303/DOM</u></b> - Case Officer: Sascha Haigh Mrs Yunhong Guo 21 Hamilton Way Westhampnett Chichester West Sussex Retrospective garden room. O.S. Grid Ref. 487924/106410 <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RC2V4GER12Q00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RC2V4GER12Q00</a></p> <p><b><u>PC must comment by 10/08/22</u></b> The PC had no Comments to make. BDW Homes confirmed they have given permission.</p> <p><b><u>WH/22/01693/FUL</u></b> - Case Officer: Freya Divey c/o agent Rolls Royce Motor Cars The Drive Westhampnett Chichester Erection of a new external switchgear room and associated works, including external alterations. O.S. Grid Ref. 488512/106717 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=REAR89ERIA800">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=REAR89ERIA800</a></p> <p><b><u>PC must comment by 10/08/22</u></b> The PC had no Comments to make.</p> <p><b><u>WH/22/01783/ELD</u></b> - Case Officer: Rebecca Perris Mr &amp; Mrs B Ingram The Yard Sidengreen Lane Maudlin Westhampnett Use of land for the stationing of 1 no. caravan, within the meaning set out in section 29 of the Caravan Sites and Control of Development Act 1960 as expanded by section 12 of the Caravans Sites Act 1968, for residential purposes. O.S. Grid Ref. 488914/106825 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=REP5W9ERINF00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=REP5W9ERINF00</a></p>	

171/22  
Cont.

**PC must comment by 10/08/22**

**The following comments were lodged on 05/08/22:**

Westhampnett Parish Council has considered this application and wishes to OBJECT as follows:

This is an application for a Lawful Development Certificate for an existing Use or Operation or Activity, namely stationing one caravan for residential purposes.

It has been demonstrated that there has been continuous occupation of the caravan since 15 August 2011, i.e. almost 11 years.

The application appears to attempt to regularise this situation, thus providing a permanent dwelling albeit currently in the form of a caravan.

The site upon which the caravan is situated is outside the Parish settlement boundary and would not normally be considered for a permanent dwelling.

The site was formerly called Side Green Game Farm. Turkeys were reared there for Christmas and it is probable that the caravan was originally installed to provide accommodation for someone to live on site to prevent theft of the turkeys.

No mention is made in the application for a current requirement for permanent on-site residential security. Indeed, no mention is made for any purpose other than to regularise the existing situation.

The Parish Council therefore requests that the application is REFUSED for the following reasons:

1. The site upon which the caravan is situated is outside the Parish settlement boundary.
2. No mention is made for any Operation or Activity necessary for the caravan's occupants to remain on site, other than to regularise the existing situation.

**Update on outstanding Planning Applications**

**WH/22/01409/DOM** - Case Officer: Freya Divey

Mr Barry Hickey

Little Place 24 Stane Street Westhampnett Chichester

Removal of timber and glass porch including reconfiguration of roof to retain single storey brick structure. Single storey rear extension.

O.S. Grid Ref. 488339/106238

To view the application use the following link:

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RCP5ZDER0ZU00>

**PC must comment by 27/07/22**

**The following comments were lodged on 24/07/22:**

Westhampnett Parish Council have considered this application and would like to Comment as follows:

Size.

The proposed rear ground floor extension extends 6.5M from the face of the existing property. CDC planning officers are requested to confirm that the right of light at ground floor level to Ash Keys, the adjacent property, is not compromised using the 60° rule.

Windows.

Timber windows are used in the older properties along Stane Street, of which this is one. No alterations are proposed to the existing timber windows on the north and first floor south elevations.

The factory finished metal side-hung casements or metal & glass doors proposed for the extension appear to be out of keeping with the existing.

Roof Tiles.

The roof tiles on the proposed extension should be in keeping with the current property. The proposed light green slate tiles will be out of keeping.

Render Finish.

It is stated that "The new walls are finished externally in painted render." No colour is mentioned.

**WH/21/00489/FUL** - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link;

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

171/22  
Cont.

PC Comment and Objection lodged 07/04/21.

Update:

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. After additional information dated 11/08/21 the PC maintained its objections regarding footpaths. CDC have been consulting the necessary bodies and on 08/03/22 and 04/05/22 Natural England replied as a Consultee. **This application was considered by the CDC Planning Committee on 15/06/22. The Planning Committee decided that it would Permit with S106 subject to some conditions and informatives. At present it is still Pending whilst the S106 is being finalised.**

**Decision was by 26/04/21, then by 23/07/21, now pending receipt of S106**

**Decisions**

There were no Decisions.

**Other Matters**

**Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.**

The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.

In July 2021 CDC Members considered a report "Local Plan and Strategic Infrastructure Update 1" and since then have been working on details of this report. On 19/01/22 CDC Planning Policy department advised the PC that sites within the District / Parishes are under consideration and confirmed that a meeting with the Parish Council could be arranged.

The Parish Clerk emailed Mr Toby Ayling on 05/02/22 to ask him to a face-to-face site meeting to review the HELAA sites in the Parish, in person. Toby has now left CDC, and Mr Tony Whitty has replaced him as Planning Policy Divisional Manager. Emailed Tony on 08/03/22 asking for a meeting. Reply awaited. Dates now offered and one to be agreed with PC, with meeting to be attended by Mr Andrew Frost, Director of Planning and Environment and Mr Tony Whitty.

The Parish Council met Mr Andrew Frost and Mr Tony Whitty, via Zoom, on 25<sup>th</sup> April. This meeting was also attended by CDC Cllr Henry Potter, WPC Cllrs, Mrs Jean Hardstaff and the Parish Clerk.

Mr Andrew Frost gave an update on the current position of the Local Plan for the area, and the background work currently being undertaken. The constraints of the local area were highlighted (A27, other local roads, SDNP etc) and he advised that CDC must look exhaustively at all options.

The HELAA sites within Westhampnett were discussed in depth, and it was clear that there was more work to be done by CDC prior to their decision on suitability. Mr Andrew Frost confirmed that Mr Tony Whitty would be keeping the Parish Council informed.

At the Parish Council meeting held on 13<sup>th</sup> June 2022, the Parish Councillors discussed the Planning Inspectorate decision upholding the appeal for residential development on Madgwick Lane. The Parish Clerk was requested to write to Mr Andrew Frost, CDC Director of Planning, copied to Cllr Potter stating: "Now that this housing has been allowed the Parish Council will object to further housing in Westhampnett and ask that proposals for more housing and land use are not included in the numbers".

The Parish Clerk sent an email to Mr Andrew Frost, copied to CDC Cllr H Potter, on 22<sup>nd</sup> July 2022:

**Extract:**

*The Parish Council feel most strongly that the Parish has had enough housing in recent years and it must be allowed to settle as a larger community, now to include another 165 houses. The Parish Council would be most grateful if this important factor could be taken into consideration and no further Parish areas be included in the proposed Local Plan.*

A reply was received from Mr Frost on 26th July 2022:

**Extract:**

*As I think you are aware from our meeting in April, we are continuing to work on the remaining evidence to support the local plan strategy, particularly in relation to transport issues and so no decisions about housing numbers have yet been made. I do nevertheless acknowledge the concerns of the parish council in respect of the appeal decision and have asked Tony Whitty, Planning Policy Divisional Manager to consider the implications for the local plan.*

*We will update you again in due course.*

171/22 Cont.	<p><b><u>Linda Lanham, 08.08.22</u></b></p> <p><b><u>Hadley House – Water Course Application:</u></b> The Parish Clerk to ask CDC Drainage Team if this application has been submitted.</p>	<u>LFL</u>
172/22	<p><b><u>SOUTHERN WATER SEWER REPLACEMENT IN STANE STREET:</u></b> Final Update</p> <p>The works are now complete, and the area restored to normality. Southern Water are going to check the area for infiltration of ground water and surface water and hopefully there will be a step forward with a new person looking after our area now.</p> <p>The Parish Clerk to write to thank Southern Water for the works done.</p>	<u>LFL</u>
173/22	<p><b><u>PROVISION OF PICNIC BENCHES, TABLE TENNIS TABLE, GOAL POSTS / MUGA, FRUIT TREES ON VILLAGE GREEN LAND AND OTHER RELATED MATTERS:</u></b></p> <p>A. <u>Request to reposition the Picnic Tables:</u> After consideration of the current locations Cllrs Burborough, Moth and McLeish will reconsider the positions, ensuring accessibility to all. Will review for the Parish Council meeting on 10<sup>th</sup> October.</p> <p>B. <u>Update on Concreting quotes:</u> Cllr Moth had spoken to a couple of people, about £200 - £300 per day for labour, but not possible to get an exact quote. Cllr James wondered if “tethering”, Geoff Hardstaff’s bolt method or concrete spurs would be easier. The Parish Clerk to acknowledge Mr Tom Browns quote and advise that the decision is pending.</p> <p>C. <u>Update on Watering for Trees:</u> Mr Richard Skillern has watered the trees with the hose 4 times over the last few weeks. There are 23 trees on the Village Green, all would need treegators, to be purchased. Planting of other trees to be considered – suggested possible locations: in wild area between Rutland Way hedge and the Bus Shelter, at end of the Community Hall land alongside the Solar Farm, on the grass triangle just north of the school?</p>	<p><u>SB / CM / CMcL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>
174/22	<p><b><u>COMMUNITY HALL:</u></b> (Chairman of the Hall Committee: Cllr T Ashcroft)</p> <ol style="list-style-type: none"> <li><u>Update on Bookings:</u> It was reported that bookings were quite quiet at present.</li> <li><u>Update on Finances:</u> The current balance in the Lloyds Bank Account is £29,992.15, and as at 31<sup>st</sup> July 2022 it was £29,187.15. £723.90 of cash was paid in from various events. The charges for the Hall have recently been increased.</li> <li><u>Update on Care of Building:</u> The Hall Committee are looking at the possibility of getting a maintenance person to do general maintenance. The Committee is also looking at budgeting for the Hall running costs.</li> <li><u>Update on Refund from Joules for Hot Water Cylinder:</u> The Parish Clerk confirmed the refund had been received as the cylinder was deemed faulty by the manufacturer.</li> <li><u>Update and approval on Emergency Lighting quotation from CIA:</u> The Parish Clerk had obtained more explanation as to why the batteries / lights need replacing and Parish Councillors approved the work. The Parish Clerk to accept the quote / arrange an installation date.</li> <li><u>Update on NHB 40/21 – Blinds:</u> Apollo Blinds are due on 17<sup>th</sup> August to refit the faulty blind.</li> <li><u>Any other business:</u> The Hall Committee would like a Defibrillator to be installed on the Hall outside wall as soon as possible, details to be obtained by Cllr Ashcroft.</li> </ol>	<p><u>LFL</u></p> <p><u>TA / LFL</u></p>
175/22	<p><b><u>ALLOTMENTS AT MADGWICK PARK:</u></b></p> <p>A. <u>Update on progress including providing Solicitor details and Fruit tree details:</u> The Parish Clerk advised that George Ide have been instructed to act for the Parish Council in the Land Transfer. The Parish Clerk is researching suitable Fruit Trees and will advise Brad Slingo.</p> <p>B. <u>Update on how the organisation / running of the Allotments might work:</u> Cllr Plummer advised that there had been no progress by DWH on the creation of the allotments, or an update on the finish date. There are currently 9 people on the waiting list for 12 plots. A flyer is to be produced and delivered to all residents of Madgwick Park informing them of the Allotments and asking them to advise the Parish Clerk if they are interested, also to advise on the setting up a WhatsApp group for Madgwick Park to aid communication. A potential inaugural meeting date of 15<sup>th</sup> September at 7-30pm at the Community Hall has been booked. (NB: Subsequently cancelled as no progress by DWH). The area will be owned by the Parish Council but probably leased to a new Allotment Society. Guidance on how to do this can be obtained from the National Allotment Society and approval was given by the Councillors to join. The Parish Clerk to action, and to ask advice from Tangmere Parish Council.</p>	<p><u>LFL</u></p> <p><u>DP / LFL</u></p> <p><u>LFL</u></p>
176/22	<p><b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b></p> <ol style="list-style-type: none"> <li><u>Overnight Parking for vehicles for Sloe Fair in October.</u> The Councillors had raised safety concerns last year about the overnight parking blocking the cycle lane / footpath by the Bus Shelter near the roundabout at Chichester Park Hotel. The Parish Clerk to draft an email and circulate to all Councillors prior to sending to CDC &amp; WSCC.</li> </ol>	<u>LFL</u>
177/22	<p><b><u>PARISH FINANCIAL MATTERS (See separate emails for relevant details):</u></b></p> <ol style="list-style-type: none"> <li><u>To approve the Accounts to 31<sup>st</sup> July 2022:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Plummer seconded by Cllr James, and all voted in favour. The Accounts were signed by Cllr Holden.</li> <li><u>Update on Community Hall Water Suppliers / Bills:</u> The Parish Clerk explained that after a new meter was installed by Portsmouth Water in May, finally Castle Water have opened an account for the Community Hall for the incoming water. The billing is up to date and is to be paid. The next task is to</li> </ol>	

177/22 Cont.	<p>get an account opened by SES Business Water for the outgoing water. Once that is up to date and paid, quotes can be obtained to ensure best value for both.</p> <p>3. <u>To consider renewal quotes for PC / Community Hall insurance from 1<sup>st</sup> September if received in time for the meeting:</u> The Parish Clerk advised that the quote from Gallaghers is £3667, but more quotes are needed, and the decision will have to be taken by email and ratified at the September meeting.</p> <p>4. <u>Any other business:</u> Cheques were signed just before the start of the meeting to cover recent invoices.</p>	<p><u>LFL</u></p> <p><u>LFL</u></p>
178/22	<p><b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b> None.</p>	
179/22	<p><b><u>DEALING WITH LOCAL ISSUES:</u></b></p> <p>Cllr Burborough advised that there is to be a <u>replacement Post Box in Claypit Lane</u>. This came to light whilst she was checking something on the CDC Planning portal. The new one will be similar, but with a larger opening so A4 hardbacked envelopes can be put in it without folding which cannot be done with the present one. The replacement Post Box may be installed before Christmas.</p>	
180/22	<p><b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>Andrew Blanchard, a resident, asked if it was known why the <u>cones are still in Stane Street by the Church</u> where the dropped kerbs have been installed. The Parish Clerk will ask Brad Slingo as this is part of the Madgwick Pak footpath provision.</p> <p>Cllr Burborough mentioned that several of the <u>new crossing points on Stane Street</u> are not completed / laid correctly. She will send photos to the Parish Clerk who will contact Brad Slingo as this is also part of the Madgwick Pak footpath provision.</p>	<p><u>LFL</u></p> <p><u>SB / LFL</u></p>
181/22	<p><b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u></b> 12th September 2022 Noted.</p>	
182/22	<p><b><u>CLOSE MEETING</u></b> The Chairman closed the meeting at 8.49pm.</p>	

Signed.....  
**Chairman of Meeting**

Date.....