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WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

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**Minutes of the Westhampnett Full Parish Council Meeting held at 7pm on
Monday 14th September 2026 at Westhampnett Community Hall, Hadrian
Drive, Westhampnett, PO18 0FP**

Present:

Parish Councillors: Cllr David Plummer (Chair) Cllr Neil Jackson (Vice Chair), Cllr J O'Meara, Cllr Sharon Burborough, Cllr Claire McLeish, Cllr Nigel Harris, Cllr Stephen James, Cllr Kevin Allsobrook & Cllr Charles Down (after co-option)

The meeting was Clerked by The Clerk Beccy Anderson (BA). 10 Members of the public attended (MOP), together with WSCC Cllr Jack Lovejoy (JL), CDC Cllr Henry Potter (HP), Sue Nel (SN) and Andrew Ball (AB) of Rolls-Royce Motor Cars.

Minute No.	Item
1	<u>OPEN MEETING & TAKE APOLOGIES FOR ABSENCE</u> Cllr DP opened the meeting at 7pm in the absence of the Chair. Apologies were received from the Assistant Clerk, Natalie Ford
2	<u>DISCLOSURE OF INTERESTS</u> Cllr S Burborough - noted as an employee of Rolls Royce Motor Cars Cllr D Plummer - noted a pecuniary interest in a sister company of NJS
3	<u>CO-OPTION OF A NEW COUNCILLOR:</u> Councillors unanimously approved the application from Charles Down to be co-opted as a Parish Councillor. CD signed 'Acceptance of Office' form and joined the meeting. CD was given a 'Members Register of Interests' form to complete and return to the Clerk.
4	<u>PUBLIC QUESTION TIME</u> No questions had been received in advance. The following matters were raised MOP: - A MOP commented that they had noticed an increase of dog waste in the Westhampnett area. Cllrs responded that they would look into the possibility of siting 2 further dog waste bins in the most appropriate sites. - A MOP commented on the Maudlin Farm planning decision (approved) stating as the site was in the CDC Local Plan it was difficult to oppose a site already in a housing allocation. ACTION: The Clerk to liaise with the Asst Clerk to look into acquiring a further 2 waste bins and waste service for the bins. ACTION: Councillors to review and participate in the Scoping Consultation for the new/updated CDC Local Plan
5	<u>REPORTS FROM EXTERNAL BODIES:</u> Cllr Henry Potter (HP) - (written report attached below) Cllr Jack Lovejoy (JL) – (written report attached below) - Cllr JL also i)commented he had put in an objection to the Maudlin Farm development ii) Local Government re-organisation was currently on hold due to announcement from central Government - Cllr DP asked JL about the road improvement scheme for Claypit Lane – Cllr JL will look into this and get back to councillors.

	Andrew Ball (AB) Rolls Royce Motor Cars (written report attached below) Questions for AB in item 9
6	<u>CONFIRM MINUTES</u> Councillors confirmed and approved the minutes of the Full Parish Council meeting held on Monday 13th July 2026 as a true and accurate record. Proposed NJ Seconded CM. Signed by the Chair, Cllr DP
7	<u>CHAIR'S ANNOUNCEMENTS</u> The Chair informed the meeting:- - Arundel arboretum will be visiting Westhampnett village green and will send recommendations/quotation for trees suitable for planting at the site for consideration at the October 2026 meeting - The Parish Council has taken delivery of the Silhouette Tommies which will be installed at the village green by the Volunteers. The Clerk commented giant red poppies have been purchased to put up at the site, alongside the Tommies during October/November to commemorate Remembrance Sunday.
8	<u>PLANNING</u> (i)Councillors approved the August & September 2026 planning reports from S&L Land and Planning (ii)Land North of Madgwick Lane 'Monarch Walk' Cllr NH reported that the Site Manager had dealt well with previous issues. (iii) Maudlin Farm WH.25.01662.OUT Councillors discussed the CDC planning decision of 09/09/26 when the outline planning application was approved. Cllr NH attended the meeting to Speak in behalf of the Parish Council (submitting objections). Cllrs commented the junction at Old Arundel Road is still an issue and thanked HB and Cllr JL for their objection. Cllr HP also supported the outstanding issues of the access via Old Arundel Road and the extra traffic any development would bring.
9	<u>ROLLS ROYCE</u> Councillors noted AB's report and the next CLF meeting date of 17/09/2026. Cllr JoM raised the issues of lighting at the site and the water outlet into the culvert (that is not emptying). AB agreed to monitor Cllr CM raised the issue of RR employees continuing to park on Old Arundel Road. AB stated RR will continue to monitor and remind staff of the procedures as to parking. Cllr CM also raise an issue of litter on the RR site and attempted deliveries for RR goods to local residential addresses. AB stated he will look into this. A MOP raised the issue of lorries leaving the RR site and turning the wrong way onto Stane Street. AB stated RR can look into further signage onsite to instruct all vehicles as to which way to turn when leaving the site ACTION: Above issues to be taken to next CLF
10	<u>PAYMENTS</u> Councillors approved:- August & September 2026 online payments – see below
11	<u>BANK RECONCILIATIONS</u> Councillors approved:- Bank Reconciliations for July and August 2026 (signed by Cllr NJ)
12	<u>BUDGET MONITORING</u> (i)Councillors approved the Qtr 1 Budget Report (noting £4,700 was omitted for the Village Green Mowing & Strimming expenditure)
13	<u>BANKING</u> (i)Councillors approved the closure the Community Hall Lloyds bank account (funds to be transferred to the PC Barclays bank account (ii)Councillors approved opening an easy access deposit account at Hinckley & Rugby Building Society, to include signing an application form and resolution form (signed by the Clerk). Signatories to be BA, SB, DP & CM (iii)Councillors approved opening an instant access savings account and a 32 day notice account at Unity Trust Bank (to be opened online by the Clerk) Signatories to be BA, SB, DP & CM (iv)Councillors approved a withdrawal from the NS&I savings account of £240,000.00 to the Barclays PC bank account. The funds to be transferred to a)Hinckley & Rugby to an easy

	access deposit account (£120,000) and b) Unity Trust Bank £1,000 to an instant access account and £119,000 to a 32 day notice account. ACTION The Clerk to action all the above
14	PARISH COUNCIL IT SUPPORT Councillors reviewed quotation received for IT support from Decisive Devices and agreed to revert to Decisive Devices to review the quotation ACTION The Clerk to contact contractor to arrange a Teams Meeting with Cllr JoM to review.
15	POLICIES (i) Councillors approved the updated Risk Register (to include the Allotment site) noting F8 Insurance 'Owner, next date for review/action' to state 'Clerk/Councillors to review July 2028 and annually thereafter' (ii) Councillors approved NALC recommended a)Grievance Policy b)Disciplinary Policy (iii)Councillors approved the updated Freedom of Information Policy (including a model publication scheme)
16	COMMUNITY HALL (i) Hall Manager report on general matters. Since the last PC meeting of 13/07/26 earnings for the 2 month period was £4,728. There were 10 private hirers in September and 6 regular hirers for August (affected by summer holiday absences). (ii)Community Hall Development. Cllr DP was given dispensation by the Clerk to stay in the meeting to comment on the revised plans for the Community Hall Development; the development will now be on ground level, extending the hall to the front of the current footprint. Councillors reviewed and approved the amended plans for the Community Hall development. ACTION The Clerk was instructed to contact the Planning Case officer (once allocated) to ascertain when determination will take place
17	MEETING WITH PCSO's Cllr NH updated Councillors re the meeting on 02/09/26 between councillors, local PCSOs, Madgwick Park Residents Assoc and St Peters Church representatives. Cllr NH raised issues of anti-social behaviour, e-scooter/bike use, possible drug dealing and pavement parking at Madgwick Park and surrounding area. It was disappointing no senior Police Officer attended. The PCSO's cited lack of resources. Advice given was to report crimes/incidents to the Madgwick Park Residents Association and the Police. The PCSO's stated they would undertake regular patrols. ACTION The Clerk to make contact to Police regarding the above and request meeting with senior Officer.
18	ITEMS FOR NOTING OR REFERRAL TO A FUTURE MEETING • None
19	DATE OF NEXT MEETING The next Full Parish Council meeting will be held on Monday 12 th October 2026 at 7pm.
20	CLOSE MEETING The Chair closed the meeting at 8.29pm.

Signed

Date

ITEM 5 REPORT FROM CDC COUNCILLOR HENRY POTTER

Westhampnett PC Meeting 14/09/ 2026

District Councillors Report.

August is regarded as the 'holiday' month so few meetings were scheduled last month.

The Planning Meeting on Wednesday 9th August dealt with just one application for 9 dwellings in Halnaker, which was refused after which a task and finish group of five Members considered and formulated a response to the latest Government Development Management Planning Reforms and a NATIONAL (one size fits all) Scheme of Delegation. As a result of the T&F group consultation the Cabinet, on Tuesday 1st of this month, agreed to recommend to Full Council to approve the National Scheme of Delegation. This, the government

insists is necessary to speed up the delivery of “much needed housing”! They don't appear to have noticed that houses simply are not selling, the housing industry is flat and will be until the economy rights itself.

This Scheme will sweep away many of the options for commenting on / objecting to applications dependant on the size, the Red Card procedure is withdrawn completely but we are assured that PC's and elected members will have easier access to Planning Officers to comment on applications. Some live or on line meetings are planned for PC Members to attend to better understand these changes so I encourage some of you to attend.

The Planning meeting on 9th will decide the access to the application for 265 dwellings on land at Maudlin Farm. Because I have expressed my opposition to this proposal at previous meetings of your Council, and that Boxgrove Parish Council have supported your objection, I have declared a prejudicial interest so will not take part in the debate nor decision making. However I have registered to address the Committee as an objector. As you know, this is an Outline application purely to agree the access and travel plans which, having read the documents, are totally inadequate. This junction of Stane Street and the Old Arundel Road is busy enough already and we haven't seen the full impact of the RRMC increased traffic once the new extension becomes fully operational.

Also at the recent Cabinet meeting, agreement was reached to release further sums of money, some from reserves but mostly from a government grant allocation of £1,622,328 for a resettlement programme, to purchase further housing in the deflated housing market to ease the pressure on homelessness in the District. One such 3 bedroomed property has been negotiated at £280,000. Because of the flat housing market, further opportunities are being explored. The occupation management of these properties will be in conjunction with The Hyde Group and CDC Housing Officers.

Finally, the Draft Infrastructure Business Plan 2027 - 2032 will be published for consultation by City, Town and Parish Councils and this runs from 14/09 through to 30/10. Some of the proposals include reconfiguration and improvements to the Waste Transfer Station here in Westhampnett, the provision of an “Active Travel” Path across Oaklands Park from Oaklands Way to Wellington Road, and several other gap filling of active travel routes, and finally the planned improvements to the paving and the amenity area of North and East Streets in the city. We have been assured that the poor internet conductivity in those areas will also be drastically improved.

Cllr. Henry Potter

CDC Member for the Goodwood Ward

ITEM 5

SEPTEMBER 2026 REPORT FROM Cllr JACK LOVEJOY

The Chichester Library is about to undergo essential improvement works to the first floor from Tuesday 1st September to Monday 14th December, this will see the replacement of the carpet tiles, repainting the public area and office space, rewiring, relighting, the creation of meeting rooms and refurbishing the furniture and shelving. This will refresh the reference section, teenage section, computer area and local studies. This is being funded mostly by a Section 106 developer contribution. The ground floor will remain open in this time except for a full closure on 7th/8th September and 25th/26th November. The rewiring is because the current system is steadily failing and far beyond its intended lifespan, making it both a health and safety hazard and a fire risk. If you attend a regular event at the library (such as Baby Rhyme Time and Knit and Natter), please contact the library service to find which local spaces they have been relocated to. No events have been cancelled.

The library service is also running a series of events called “Go All In” at the various libraries around the county, most are aimed at teenagers and include dungeons and dragons, writing workshops and author talks, have a look here. Obviously, Chichester library has a reduced number of events due to the refurbishment, but Bognor, Littlehampton and Horsham all have lots of events on:

<https://libraries.westsussex.gov.uk/go-all-in-festival#>

The Emergency Services, Armed Forces and Community Day on 2nd August was absolutely fantastic, I loved seeing the old fire engines and police cars, and the air ambulance. There were fantastic performances from the rock choir, magicians and others, as well as live demonstrations of police and fire service techniques, including chip pan fires and search and rescue dogs. There were also entertainers wandering around, including Spiderman, Gangsta Granny and The Ghostbusters. There were also a large number of charities, both those related to the Armed Forces and Emergency Services, and others that provide vital community support like the food bank, community harvest and the hygiene bank. It's lovely to see how vibrant our local community is when it comes to supporting people in need. I was delighted to see so many people of all ages out and about, enjoying themselves even with the heat. Chichester has long suffered from a lack of events catering to families and younger people, so I'm glad to see something that is suitable for everyone, because everyone can get a little excited at least by a fire engine. I hope everyone will join me in congratulating the Chichester Fire Station Manager Anton Mezzone for a very well organised event.

On the theme of the emergency services, I would encourage that anyone who walks in nature a lot (for example, as a dog walker) to sign up for the West Sussex Fire and Rescue Wildfire Prevention Patrol. I will be circulating information about it to all the parishes and residents' associations. It provides vital information to the fire service and helps create a network of people who can flag up concerns as they arise. It comes with training, support and a snazzy high viz jacket for your dog that says “Wildfire Prevention Patrol”. We're not asking you to put out the fires or even go out of your way, just to report things that could pose a risk, like burnt out campfires or bonfires, fly-tipping flammable material, large numbers of cigarette butts or anything else that might start a fire. The prevention patrol has been so successful that it's been copied in other counties as well. Please contact frs.cptt@westsussex.gov.uk if you're interested. The next event I'd like to mention is the Chichester City Council's 800 year anniversary! That's right, 800 years since the first City Council was convened at the Guildhall, they're celebrating with a number of events (for more details and events, please check the city council website):

September 5th 10am-5pm, the city will have a Medieval Market around the Cross and on Cathedral Green (or Cathedral Brown, as the weather has now made it), it will demonstrate medieval crafts like spinning, weaving, butter churning, felt hat-making, medieval bread-making using historic recipes, medieval surgery (without a live demonstration), blacksmithing, coin making and a medieval relic seller promising “genuine” devotional items, badges and relics of saints. There will also be a set of stocks (no news on rotten vegetables yet),

a ratcatcher, a gravedigger along with traditional goods, medieval markets, storytelling and have-a-go archery. Booking is not required and the event is free to enter.

31st October Procession and Proclamation, the City Council are reviving a centuries old tradition where the Mayor will lead a procession through the city using lanterns and the 'municipal moon' to guide residents and visitors alike. It will be preceded with a lantern making workshop at the council house in the days leading up to the event (days for this are to be confirmed). The event is for all ages, but under 16s must be accompanied by an adult for safeguarding reasons.

5th August saw the rare instance of a councillor appearing before the Chichester District Council Planning Committee to support housebuilding, when I spoke in favour of a site that was in the emerging Boxgrove Neighbourhood Plan that the district planners objected to. The site (known as The Folly) was proposed for nine houses, but the planners wanted more (while simultaneously complaining about the site being too cramped, please make that make sense). I spoke on how the reasons for objection stated by the planners were not in line with the design and density of the rest of the village and were not consistent with their own previous decision making on a site on the opposite side of the road from The Folly site. I support common sense development where it makes sense and this site made sense, it has housing on three sides already, it has good infrastructure (including active travel) and it has local support. It's sad that the planners want the housing to be packed like sardines even in a rural area rather than retaining local character with how the housing is built. The Planning Committee rejected the application in the end, which was disappointing. I was gladdened to hear the issue wasn't the site in principle or the low number of houses, instead they were not pleased by the mix of housing that was proposed (even though the mix was similar to the housing that has actually sold in the parish recently, rather than an idealised on-paper exercise of what the village should look like) and the bat corridors proposed being not wide enough. I hope we will be able to find a solution that's viable for both the parish and the landowner, who has stated a lack of desire to build more than nine houses on the site in order to maintain the rural nature of the site. I want to thank Cllr Henry Potter and Mr David Leah of the Boxgrove Neighbourhood Plan Working Group for speaking in favour of the development with me, and the strong attendance by members of the community, which is unusual for a meeting held early in the morning on a weekday.

County Council are also investing in the county's schools, if you go on the county council's planning portal you will see a large number of planning applications from the county to expand the county's schools, this includes the expansion of St Anthony's. These were started under the previous administration and show that once again, education is non-partisan. I can't comment on the planning applications individually in case any end up before the PROW committee, I will say I'm glad to see the amount the county is investing in improved facilities for the schools, it's a shame the national government won't give the schools enough funding to make maximum use of those facilities we are building for them.

The county has also begun seeking a provider of Educational Psychology assessment services to support the delivery of Educational Health and Care Needs Assessments to try and help us deal with the backlog of Educational Health and Care Plans that the county has long failed to clear, with only about 15% completed within the legally required timeframe, both East Sussex and Brighton and Hove manage a rate over three times that.

We have had the summer results seasons and congratulations to those who got the grades they wanted. The county council runs a free careers service for young people ages 16-24 who are not in education, employment and training and who want a little support, please feel free to contact them via email: careersadvice@westsussex.gov.uk, or call: 033 022 22700 for advice and support.

As a quick aside on the environment, £750,000 has been approved as capital expenditure for nature recovery projects, partner organisations will be allowed to bid for funding up to £100,000 to use in projects to restore and enhance our natural environment.

I wanted to include this snippet from a Highways news release from the end of July (<https://www.westsussex.gov.uk/news/better-roads-council-stepping-up-action-to-protect-west-sussex-roads-from-extreme-weather/>):

Since 1 April 2026, the council's highways teams have focused on repairing the damage caused by winter weather, including:

- More than 13,200 potholes repaired
- Over 34,000 drainage assets cleared
- 16,790sqm of carriageway patched
- Targeted works on roads most affected by winter conditions

Locally you will have noticed a number of improvement works going on; New Road has had extensive treatment works, as has the Cocking Road from Singleton and the Westhamphett Road in Chi to name but three. I understand that Town Lane in Singleton is also on the list of works, as is Pook Lane in East Lavant. I am aware there are still many roads that need work (The Street in Boxgrove and the pavements around West Dean being the two that I've been pushing the most). The heat has delayed a number of the resurfacing works that were scheduled because the material is unable to bind properly when it gets too hot, the tarmac in some places has been recorded at 70°C. The dry conditions have aided us by reducing the grass growth, so we have redeployed those teams to clean signs, improve road markings and clear non-grass vegetations that have been on the backlog (some vegetation I reported months ago on the Old Arundel Road in Maudlin has been cleared, for example). I also noticed that the drains in Boxgrove and Halnaker have mostly been cleared.

The parish should be aware already of the planned Local Transport Improvements Programme on Claypit Lane. I made a suggestion for it that was accepted, the scheme will now also include the refreshing of the existing lines on Claypit Lane as well as the incorporation of the new lines as previously was discussed. I'm particularly concerned about the faded "Give Way" lines at either end of the road and I'm glad they will be included in the new scheme. Faded lines are a problem throughout my division and are one of the areas I've been pursuing with Highways.

The SGN emergency works around market avenue in the city centre are on track to end in the week beginning 14th September, the roads will then be fully resurfaced with all the works due to end on 22nd September. The road will then not be allowed to be dug up for routine utilities maintenance for two years after that.

I met with Gary, our local assistant highways manager and his manager Mark, and they agreed the community highways scheme from Old Arundel Road to Town Lane is feasible (likely in stages), but it requires additional work that Gary's willing to do with me because he

sees the value in linking Boxgrove and Westhampnett. For this reason, I will be asking the clerk at Boxgrove Parish Council to withdraw the community highways scheme so it can be resubmitted in a better form next year. Gary noted that the application has brought forwards some good ideas that he hadn't thought of before and we discussed the practicalities of the route and whether or not it has to be paved. This will be a long-term project, but definitely one I am committed to. For too long active travel has taken a backseat to car travel and I think it's important that we link Boxgrove to the city through active travel to make it easier for people to take active travel all the way to the Anglesey Arms and Halnaker Windmill (especially as the windmill is to be restored soon). We discussed also possible ways of funding for it, including the possibility of CIL or negotiating at least part of it to be added to any potential S106 if the Maudlin Farm development does go ahead (I remain opposed to it though until the visibility issue is dealt with).

Speaking of that development, I have been told Highways will not be objecting to the Maudlin Farm development because the lack of intervisibility is an existing issue and the junction would be under capacity. I pointed out that the only reason the junction works at present is because of the extremely low number of vehicles from Dairy Lane and Old Arundel Road. I have registered an objection to the planning application on that theme, that junction is too dangerous to have that volume of cars going through it. I don't have a problem with house building in principle, but I have a problem with them building on that junction because it's too dangerous. Our riparian drainage team have also been working hard with landowners to keep the drainage channels free to prevent the highways drainage system from being overwhelmed. I would like to ask the parishes and residents associations to please keep us informed if you spot any blocked or damaged drainage assets/ditches. We don't want to see flooding like we saw on the A285 last winter, which saw one and a half lanes rendered impassable. You can report them using the WSCC website, using the same process as one uses to report a pothole, but selecting "Flooding" instead. Please ask any questions about the flooding before the rains come, these things are easier to resolve when they're not under a foot of water and leaves. If I don't know the answer, I'll know who to ask.

Highways have launched a Highways Rangers scheme; I have already circulated the press release for this to the parishes and residents associations, it's also linked at the bottom of my report; this successfully began with a pilot in Worthing this month and has now rolled out to the rest of the county. They will be coming to Chichester approximately once every three weeks. It will allow communities and volunteers to assist in managing minor issues that are a nuisance or unsightly but that are not safety issues, so they aren't dealt with by highways contractors. The aim is to group together a number of issues that can't be effectively solved by themselves to make them viable to be resolved when linked together.

I often complained about the lack of joined up thinking when I campaigned, so I'm glad to see this come to fruition. Their duties will include cutting back vegetation, cleaning signs, clearing debris from drainage features, removing illegal advertisement signs off street signs and lampposts, weeding, clearing the edge of pavements, minor repairs to street furniture and decluttering. Please inform me of any areas you want them to focus on, I have raised a couple I know of already, such as Brandy Hole Lane, which has some of its signage obscured. Parish Clerks can also contact highways directly on the dedicated email address for highways that they have. Please include a map and photo of the problem you want resolved so highways can assess the issue before they arrive and make sure they have the right equipment.

I am aware that this is something many parishes do already (Boxgrove, Lavant and Westhampnett being the most organised in my division as far as I'm aware), but they can be hampered by needing to work out the boundaries of their jurisdiction with the Highways department as well as some may have been acting in a legally grey area (e.g. alongside a busy road).

I am pleased also to see that the national government's free bus travel for under 15s this August has been so successful, it has approximately doubled the usage of the buses in West Sussex in that time, I am gladdened to see people using the buses to get out and about to see friends and engage in what the community has to offer.

The final highways news is that WSCC are investing some of the money paid by utility companies to dig up the road into a number of projects, including the extension of the SDNPA's Centurion Way to Cocking, this will add another connection in the county's 4,000 km of public rights of way, the Centurion Way extension will mean we have a connection from the Salterns Way (Birdham to Chichester) to the South Downs Way at Cocking, which runs across the entire width of the county from Worthing to the Hampshire border, the South Downs Way connection will allow walkers and cyclists to go via the Lipchis Way and Serpent Trail to Midhurst and then via the Sussex Diamond Way to Petworth.

The second of the projects that are being run using the money are to tackle the unacceptable abuse hurled at contractors working on roadworks by using new styles of fencing and sitewide CCTV, I don't understand why people feel the need to abuse contractors, they don't make the decisions on which roads to close to do works. The third investment is the use of a new style of exploration to allow SGN to test their pipes in a less intrusive manner, reducing the amount of times they have to dig up the roads and the length of road that has to be dug up.

We have had a quiet time on LGR, the government have informed the council that the Arun-Worthing-Adur coastal unitary would be financially viable. They have not explained their working on this, and we don't know how they have worked that out given that every scenario we've run has it being effectively bankrupt. This is deeply infuriating, and raises serious worries for our staff and residents in the south of the county. If it is viable as the government claims then I would fully support our inclusion in the Northern Unitary as I believe it has the most similarities to our district, being mostly a mixture of rural and semi-rural market towns/city and villages, along with the West Sussex Weald and most of the South Downs, rather than the urbanised coastal conurbation formed by Arun, Worthing and Adur. I also understand that the leader of Worthing Borough Council has expressed opposition to the inclusion of Chichester in the southern unitary (despite previously supporting it).

County Council are currently running a consultation on our climate change strategy, and we want to hear from communities about our climate strategy and how we mitigate climate change related issues, such as the extreme rain and drought we've seen this year. That link is here: <https://yourvoice.westsussex.gov.uk/climatesurvey>.

I wanted to end this report by flagging our newsletters, WSCC maintains a number of newsletters that can be tailored to your interests: <https://public.govdelivery.com/accounts/UKWSCC/subscriber/new>

Our newsletters are customisable and cover:

- Council News (Note, these are our main press releases)
- Highways, Transport and Planning
- Cycling and Walking
- Buses
- West Sussex Recycles

- Environment and Climate Change
- SEND and Inclusion
- Youth Cabinet and Youth Parliament
- Youth Consultations
- Mental Health
- Holiday Activity and Food Programme
- CANS and Helping Hand (n.b. this is support for bus users who need extra assistance)
- Extreme Weather and Air Quality
- Sussex Police and Crime Panel
- Staying Safe Online and Fraud Prevention
- Community Safety
- Library Reading Groups
- West Sussex Reading Challenge
- National Year of Reading
- History and Heritage (Records Office)
- Alerts for Food Businesses
- Alerts for Farmers
- Green Business News
- Jobs and Opportunities
- Any WSCC Committees (each has their own, separate newsletter)
- WSCC Cabinet
- WSCC Full Council
- West Sussex Health and Wellbeing Board
- Elections
- Forward Plan of Key Decisions (any decision that must be made in the next four months)
- Executive Decisions

Important Upcoming Dates:

Goodwood Revival 18th-20th September

Next University Hospitals Sussex NHS Trust Board of Governors Meeting: 1st October

Next Full County Council Meeting: 16th October

WSCC Press Releases for the month of August:

[West Sussex 'lane rental' funding to improve journeys and highways workers' safety - West Sussex County Council](#)

[A fresh look for West Sussex streets as the Highway Ranger pilot launches - West Sussex County Council](#)

[Residents invited to help shape a greener, more resilient future for West Sussex - West Sussex County Council](#)

[Thousands attend Chichester's Emergency Services, Armed Forces and Community Day - West Sussex County Council](#)

[Advice for West Sussex students receiving A-level results - West Sussex County Council](#)

[Celebrating Shoreham's thriving food hub partnership - West Sussex County Council](#)

[County Council and partners deliver bus shelter improvements through pilot programme - West Sussex County Council](#)

[Growing Sussex helps protect vulnerable calves from heatwaves - West Sussex County Council](#)

[Helping West Sussex students take their next steps after GCSE results - West Sussex County Council](#)

[West Sussex Council leader goes for growth in Crawley - West Sussex County Council](#)

[Reablement support helps thousands regain independence and strengthens adult social care in West Sussex - West Sussex County Council](#)

[Firefighters urge public to avoid dangerous aerosol fire trend - West Sussex County Council](#)

[Summer celebration honours achievements of care leavers in West Sussex - West Sussex County Council](#)

[Thriving town centres, greener spaces and better transport links at the heart of refreshed Growth Deals - West Sussex County Council](#)

[E-bike fire sparks fresh fire safety warning - West Sussex County Council](#)

[Compassion, innovation and dedication: West Sussex social care staff celebrated in national awards - West Sussex County Council](#)
[Cabinet and Scrutiny Committee get tour of fire service training facilities - West Sussex County Council](#)
[Body worn cameras to support safer school journeys across West Sussex - West Sussex County Council](#)
[West Sussex Fire & Rescue Service testing uncovers 102 unsafe electric blankets - West Sussex County Council](#)

Public Facing Meetings for September at WSCC:

10:30 9th September – Children and Young People Services Scrutiny Committee (I am a member of this committee).
10:30 10th September – Communities, Highways and Environment Scrutiny Committee
10:30 14th September – Regulation, Audit and Accounts Committee (I am a substitute, so I might be attending this in the absence of another member).
10:30 16th September – Health and Adult Social Care Scrutiny Committee
10:30 17th September – West Sussex Health and Wellbeing Board
10:30 18th September – Performance and Finance Scrutiny Committee (I am a substitute, so I might be attending this in the absence of another member).
10:30 22nd September – Cabinet
10:30 25th September – Fire and Rescue Service Scrutiny Committee
10:30 29th September – Planning and Rights of Way Committee (I chair this committee).

Non-public facing meetings for September at WSCC:

14:00 3rd September – West Sussex Economic Growth Board (note, this committee is missing two representative members to represent the business community)
10:30 11th September – Standing Advisory Council on Religious Education (I am a member of this committee).
14:00 15th September – West Sussex Fire and Rescue Service Local Pension Board
14:15 14th September – Governance Committee

Cancelled public facing meetings:

10:30 1st September – Planning and Right of Way Committee – Cancelled due to lack of items for the agenda.
Please note, that committees can have their dates and times changed at the last minute for a number of reasons. All public facing meetings except for the Regulation, Audit and Accounts Committee are broadcast on the WSCC website and the recordings remain on the website.

Yours,
Cllr Jack Lovejoy
Member of West Sussex County Council for Chichester North
Covering: Boxgrove, Earham, East Broyle, East Dean, Graylingwell, Lavant, Priory Park, Singleton and Charlton, Summersdale, Upwaltham, West Dean and Westhampnett
County Hall, West Street, Chichester, West Sussex, PO19 1RQ

ITEM 5

JULY 2026 REPORT FROM ANDREW BALL ROYCE MOTOR CARS

Westhampnett Parish Council ('WPC') 14 September 2026 v2

Operations

- Status: normal operations

Congestion

- Our new car park and inner road are now operational, albeit we are still in the early stages of usage. From our observations so far, congestion (static cars on Stane Street) during shift changeover has been significantly reduced. We will continue to manage/observe.

Building extension

- Our Logistics operation is now operating from our new building along with Bespoke and Metrology. This means that, although it's still some way from being fully operational, the building is now technically a working manufacturing facility and no longer a construction site.
- Traffic direction on departure – now that our new entrance is open we are reviewing departures to ensure directional guidelines are adhered to, especially relating to lorries.
- Lighting of new site – under review following comments from WPC on behalf of local residents.
- Building works and landscaping on track – final project completion remains 2029.

Footpath 417

- The works are on schedule and we will confirm an opening date shortly.

- The temporary southern spur off FTP417 (currently diverting walkers to the bridlepath) will be retained as a permissive path, as agreed with GECL.
- Hoardings along the southern part of FTP417 have been removed. Significant planting continues along the southern bund.

Community Liaison Officer Notes

- **Extended Working hours.** WPC advised. Details posted on InfoHub:

EXTENDED WORKING HOURS

4 SEPTEMBER 2026

Chichester District Council has approved a temporary extension to the existing working hours for the site extension, for a period of 16 weeks starting from 05/09/2026, to allow the completion of critical commissioning activities in the new paint shop. The extended hours are:

Day	Proposed Extended Hours (Internal Only)	Number of Contractors
Monday to Friday	18:00 – 23:00	80
Saturday	13:00 – 18:00	250
Sunday	No works	–
Bank Holidays	No works	–

To minimise any potential impact on neighbouring residents and businesses, the following controls will remain in place:

- All extended hours activities will be restricted to internal areas of the new paint shop.
 - External construction/installation activities will not be undertaken during the extended period.
 - Delivery schedules will remain controlled and limited to normal working hours.
 - Existing traffic and parking management arrangements will remain in place.
- **InfoHub.** Our online information hub continues to be updated regularly; details are provided below.
 - **Community Newsletter.** We are preparing the latest edition of our online newsletter, for release next month.
 - **Community Liaison Forum.** The monthly Community Liaison Forum continues to provide a useful opportunity for discussion. The most recent meeting was held on Tuesday 18 August at the Home of Rolls-Royce and was attended by David Plummer and Jamie O'Meara. The next meeting will be held on Thursday 17 September.

Recent News – Selection of Headlines

To view all press releases: www.press.rolls-roycemotorcars.com

[SIGNIFICANT MILESTONE REACHED IN THE HOME OF ROLLS-ROYCE EXTENSION PROJECT](#)

[A CELEBRATION OF COASTAL ELEGANCE AND TIMELESS HERITAGE: ROLLS-ROYCE MOTOR CARS DEBUTS AT NOOSA CONCOURS D'ELEGANCE](#)

[ROLLS-ROYCE RETURNS TO SAINT-TROPEZ FOR AN EXTENDED SUMMER SEASON AT CELEBRATED ADDRESSES](#)

[ROLLS-ROYCE CELEBRATES BESPOKE AT GOODWOOD FESTIVAL OF SPEED 2026](#)

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Rolls-Royce Security: 01243 384150 (24/7)

Information

ITEM 10**AUGUST 2026 PAYMENTS**

AUGUST 2026 PAYMENTS			
Date	PAYEE	DESCRIPTION	AMOUNT
07/08/2026	GreenClean	Community Hall cleaning 26/07 TO 25/08/2026	492.00
07/08/2026	Richard Skillern	Hall Mgr hours July 2026	791.04
07/08/2026	S&L Land and Planning	Monthly retainer	240.00
07/08/2026	T Ashcroft	Consumables for summer event	70.58
07/08/2026	Play Safety	Playground inspections	228.00
07/08/2026	ShortTech	Comm Hall website set-up	300.00
07/08/2026	Pet Waste Solutions	Pet waste removal 27/07/2026	9.00
07/08/2026	Moore	25/6 Year-end External Audit	756.00
07/08/2026	NJS	Install notice board, dog waste bin, toilet block	732.00
07/08/2026	SALC	Training Asst Clerk	90.00
07/08/2026	Mark Short	Bus shelter cleaning	60.00
07/08/2026	David Plummer	Flowers for volunteer	15.00
07/08/2026	R M Huntingford	Grass cutting & maintenance	280.00
03/08/2026	D&D Services (Delaney)	Allotment tap repairs	164.84
08/08/2026	Sovereign Design Play Systems	40% deposit for Westhampnett swing repairs	669.49
08/08/2026	Sovereign Design Play Systems	30% deposit for Westhampnett swing repairs	502.12
			5,400.07

SEPTEMBER 2026 PAYMENTS

SEPTEMBER 2026 PAYMENTS			
Date	PAYEE	DESCRIPTION	AMOUNT
			£
02/09/2026	D&D Services (Delaney)	Allotment tap repairs	159.46
02/09/2026	D&D Services (Delaney)	Community hall repairs	191.74
14/09/2026	GreenClean	Community Hall cleaning	492.00
14/09/2026	Richard Skillern	Hall Mgr hours August 2026	791.04
14/09/2026	S&L Land and Planning	Monthly retainer September 2026	240.00
14/09/2026	West Sussex County Council	June 2026 Salaries & oncosts	4,376.41
14/09/2026	West Sussex County Council	July 2026 Salaries & oncosts	4,197.96
14/09/2026	West Sussex County Council	August 2026 salaries & oncosts	4,268.27
14/09/2026	Safe I.S.	Fire risk assessment cancellation fee	144.00
14/09/2026	Alison Oakley	Plants for Community Hall	34.00
14/09/2026	David Plummer	Volunteer fuel & rake hands	53.49
14/09/2026	Mulberry Local Authority Services	Clerk delegate fee Sept 2026	72.00
14/09/2026	Pet Waste Solutions	Waste removal 03/08/26	9.00
14/09/2026	Pet Waste Solutions	Waste removal 10/08/26	9.00
14/09/2026	Pet Waste Solutions	Waste removal 17/08/26	9.00
14/09/2026	Pet Waste Solutions	Waste removal 24/08/26	9.00
14/09/2026	Pet Waste Solutions	Waste removal 01/09/26	9.00

14/09/2026	DM Chainsaws	Cobra service	89.04
14/09/2026	Securitas Technology	Fire Extinguishers maintenance	51.35
14/09/2026	Arthur J Gallagher Insurance	PC Insurance 01/09/26 to 31/08/2027	4,593.45
14/09/2026	Scribe	September 2026	61.20
			19,860.41