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# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Beccy Anderson  
Westhampnett Community Hall  
Hadrian Drive  
Westhampnett  
PO18 0FP

Tel: 07354 990243 email: [clerk@westhampnett-pc.gov.uk](mailto:clerk@westhampnett-pc.gov.uk)  
[www.westhampnett-pc.gov.uk](http://www.westhampnett-pc.gov.uk)

**Minutes of the Westhampnett Full Parish Council Meeting held at 7pm on  
Monday 13<sup>th</sup> July 2026 at Westhampnett Community Hall, Hadrian Drive,  
Westhampnett, PO18 0FP**

**Present:**

Parish Councillors: Cllr Neil Jackson (Vice Chair and Chairing the meeting), Cllr J O'Meara, Cllr Sharon Burborough, Cllr Claire McLeish, Cllr Nigel Harris and Cllr Stephen James

The meeting was Clerked by Assistant Clerk Natalie Ford (NF). Members of the public attended (MOP), together with WSCC Cllr Jack Lovejoy (JL), CDC Cllr Henry Potter (HP), Sue Nel (SN) and Andrew Ball (AB) of Rolls-Royce Motor Cars.

| Minute No. | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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| 1          | <b>OPEN MEETING &amp; TAKE APOLOGIES FOR ABSENCE</b><br>Cllr NJ opened the meeting at 6.30pm in the absence of the Chair. Apologies were received from Cllr D Plummer, Cllr Kevin Allsobrook and Parish Clerk Beccy Anderson.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 2          | <b>DISCLOSURE OF INTERESTS</b><br>Cllr S Burborough - noted as an employee of Rolls Royce Motor Cars                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 3          | <b>PUBLIC QUESTION TIME</b><br>No questions had been received in advance. The following matters were raised MOP: <ul style="list-style-type: none"><li>An update was requested regarding continued pedestrian access to the rear of the Coffee Roasters. It was noted this had been raised at the Rolls-Royce Community Liaison Forum. The parish boundary in this area will be checked and the matter pursued further where appropriate, Cllr NJ stated that the parish boundary needs to be checked.</li><li>Concerns were raised regarding the access arrangements for the development of Maudlin Farm and whether representations had been made during the Local Plan process. Cllrs confirmed that independent highways and drainage reports had been submitted and the proposed access remained a significant concern.</li><li>Concerns were raised about e-scooters and high-powered e-bikes being used at speed on local routes. Residents were encouraged to report illegal or anti-social use directly to Sussex Police so that hot spots could be identified.</li></ul> <b>ACTION: The parish boundary near the Coffee Roasters access to be checked.</b><br><b>ACTION: NJ to check</b> |
| 4          | <b>REPORTS FROM EXTERNAL BODIES:</b><br><b>Cllr Henry Potter (HP)</b> - (written report attached below) <ul style="list-style-type: none"><li>HP advised that CDC had formally notified Government of its intention to prepare a new Local Plan. Members noted concerns regarding the Government timetable for completion by October 2028.</li></ul> <b>Cllr Jack Lovejoy (JL)</b> – (written report attached below) <ul style="list-style-type: none"><li>JL updated councillors on Local Government Reorganisation (LGR), forthcoming County Council motions regarding school funding and council debate procedures, and the appointment of the County Council representative to the Goodwood Consultative Committee.</li><li>JL confirmed that an initial Community Highways Scheme request had been submitted to improve pedestrian connectivity between Boxgrove and Westhampnett. The proposal</li></ul>                                                                                                                                                                                                                                                                                     |

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|   | <p>would identify the objective rather than prescribe the final route, which would be designed by WSCC Highways.</p> <p><b>Sue Nel (SN) Rolls Royce Motor Cars</b> (written report attached below)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 5 | <p><b><u>CONFIRM MINUTES</u></b></p> <p>Councillors confirmed and approved the minutes of the Full Parish Council meeting held on Monday 8th June 2026 as a true and accurate record. Signed by Cllr NJ</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 6 | <p><b><u>CHAIR'S ANNOUNCEMENTS</u></b></p> <p>Cllr NJ noted that planning permission had been granted for the Community Hall development and works were expected to start in September 2026.</p> <p>The Vice Chair Cllr NJ advised that the Council policies, Financial Regulations and Standing Orders had been reviewed. Recommendations would be circulated to councillors and presented to the September meeting.</p> <p>Cllr NJ has been advised that a potential data breach was being investigated by the Council's GDPR Lead Councillor. It was not currently believed to be a material breach, but the required investigation was underway.</p> <p>Members discussed the possible impact of the hall development on access, parking, toilets and hirers. A detailed programme and construction arrangements will be obtained before works commence and hirers will be given as much notice as possible.</p> <p><b>ACTION:</b> Policy and governance recommendations to be brought to the September meeting.</p> <p><b>ACTION:</b> Detailed construction arrangements and the likely impact on hall users to be confirmed before works commence.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 7 | <p><b><u>PLANNING</u></b></p> <p>(i) Cllrs approved the July 2026 planning report from S&amp;L Land and Planning.</p> <p>(ii) Planning Application WH/25/01662/OUT - Maudlin Farm. Councillors considered the draft response prepared following the latest consultation documents. Continued concerns included the proposed mini-roundabout access, highway capacity, pedestrian crossing arrangements, drainage and flooding, wastewater capacity, construction traffic and the lack of engagement about community facilities.</p> <p>It was noted that the Parish Council had previously submitted independent highways evidence and photographic evidence concerning the constrained junction. Boxgrove Parish Council had also submitted a letter supporting Westhampnett Parish Council's representations. Residents were encouraged to submit their own comments.</p> <p>(iii) Land North of Madgwick Lane "Monarch Walk". Cllrs NJ and NJ reported on their monthly meeting with the Site Manager. The principal concern was children entering the construction site. Additional remotely monitored security cameras were proposed. Use of Old Place Lane by construction traffic appeared to have ceased and no further complaints had been received.</p> <p>A concern was also raised by MOP regarding a bright linear light installed in a wall on Claypit Lane and its possible effect on the rural character and wildlife corridor.</p> <p><b>ACTION:</b> The Clerk to submit the approved Maudlin Farm response to CDC.</p> <p><b>ACTION:</b> A planning enforcement enquiry to be considered regarding the lighting on Claypit Lane.</p> <p>The draft Parish Council response to Planning Application WH/25/01662/OUT was approved for submission to CDC, with the discussed amendments.</p> |
| 8 | <p><b><u>ROLLS-ROYCE</u></b></p> <p>SN presented the July report (attached below).</p> <ul style="list-style-type: none"> <li>• SN welcomed confirmation that the dog waste bin funded by Rolls-Royce had been installed.</li> <li>• Cllrs were advised that the logistics operation was now operating from the new building. The new car park was expected to open following the summer shutdown, with operations restarting on 17th August. Landscaping and swale work remained on programme.</li> <li>• Cllrs raised continuing concerns regarding contractors working before permitted hours. AB Rolls-Royce acknowledged that errors had occurred and advised that contractor activity would reduce as the main construction phase concluded.</li> <li>• HGV routing and tanker speeds on Stane Street were discussed. Rolls-Royce confirmed tanker speed information had been checked and reported as compliant but agreed to check again. The next Community Liaison Forum meeting was due to take place on 22nd July.</li> </ul> <p><b>ACTION:</b> Rolls-Royce to check the reported tanker speeds again and provide feedback.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

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| 9  | <p><b><u>PAYMENTS</u></b></p> <p>Cllrs reviewed and approved the July 2026 online payments listed below. SJ volunteered to authorise the payments online and if he could not do this then CM would try.</p> <p>July 2026 payments totalling £7,827.91 were approved and signed by NJ and SJ</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 10 | <p><b><u>BANK RECONCILIATION</u></b></p> <p>Cllrs reviewed and approved the Bank Reconciliation for June 2026. Signed by NJ</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 11 | <p><b><u>MADGWICK PARK ALLOTMENTS</u></b></p> <ul style="list-style-type: none"> <li>• Cllr NJ confirmed that the legal transfer had completed and all 13 plots had been allocated. Two signed tenancy agreements remained outstanding, and keys were being issued to tenants.</li> <li>• The entrance gate had been damaged, believed to have been caused by a delivery vehicle, but the post had been repositioned and the gate was secure. A new noticeboard had been installed. Plot holders had joined the National Allotment Society and established a WhatsApp group.</li> <li>• The toilet block had been painted to make it easier to maintain. One cleaning quotation had been received and a further response was awaited; no contractor was appointed at this meeting.</li> </ul> <p><b>ACTION:</b> Outstanding tenancy agreements and keys to be followed up.</p> <p><b>ACTION:</b> Further cleaning quotation/information to be obtained for the allotment toilet block.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 12 | <p><b><u>COMMUNITY HALL</u></b></p> <p>(i) Hall Manager report. Income since the previous meeting was £2,339. There had been 10 regular hires and 12 private hires during July. The food van had ceased attending due to low customer numbers. New traffic cones have been purchased, and a new Hall website is being developed.</p> <p>Members discussed the difficulty of encouraging community participation and suggested exploring greater use of Instagram or TikTok to engage families and younger residents.</p> <p>(ii) Community Hall Development. Councillors noted that planning permission had been granted. The likely effect of the works on hirers, parking, access and toilet facilities would be confirmed once a construction programme had been agreed. NJ said he would need to have a conversation with contractors NJS moving forward.</p> <p>(iii) Community Hall Committee update and Acoustics Report (was an overhead presentation at the beginning of the meeting). Alison Oakley from the committee presented quotations from three acoustic specialists. The current reverberation time was approximately two seconds compared with an industry target of around 0.6 seconds. Direct Acoustics, a local company, had provided the most detailed proposal, with an updated indicative cost of £10,759. Her recommendation was to go with "Direct Acoustics" near Petworth.</p> <p>Councillors discussed the required performance specification, post-installation testing, warranty, installation time and coordination with the hall development. Members supported progressing the proposal in principle, subject to a detailed second site visit and final information. The Direct Acoustics proposal was supported in <b>principle</b>, subject to the further information requested</p> <p>(iv) Councillors noted the Village Summer Event would take place on Saturday 18th July 2026.</p> <p><b>ACTION:</b> Alison to arrange a second site visit and obtain a fully measured quotation, proposed specification/performance outcome, installation timescale and warranty details.</p> <p><b>ACTION:</b> The acoustic installation timing to be checked against the Community Hall building programme.</p> <p><b>ACTION:</b> Cllr NJ to speak with NJS</p> |
| 13 | <p><b><u>WESTHAMPNETT TRAVELLER SITE</u></b></p> <p>Cllr NJ reported on the meeting held on 25th June 2026 with WSCC, CDC, Chichester University, Chichester Festival Theatre and Parish Council representatives.</p> <p>No further significant problems had been reported and wardens remained on site. Issues concerning dogs appeared to have reduced. Following a complaint about fireworks used for an 18th birthday celebration, WSCC had added the prohibition of fireworks to the induction information for site residents. The meeting was constructive.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 14 | <p><b><u>PARISH COUNCIL IT SUPPORT</u></b></p> <p>Councillors were updated that three quotations were being sought for IT support. Quotes had not yet been received and no appointment was made.</p> <p>The Council remained unable to remove or access an old website because the administrator password was unavailable. It was suggested that the person who originally assisted with the site might hold the access details. Short Tech was also suggested as a local provider.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

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|    | <p><b>ACTION:</b> The Assistant Clerk to check with the Parish Clerk whether Short Tech had been approached and continue obtaining three IT support quotations.</p> <p><b>ACTION:</b> Clerk to obtain password Wix.co</p>                                                                                                                                                                                                                                          |
| 15 | <p><b>REMEMBRANCE TOMMY SILHOUETTES</b></p> <p>Councillors noted that the Tommy Silhouettes had been ordered, and delivery was expected during July. Arrangements for installation would be made following delivery.</p>                                                                                                                                                                                                                                           |
| 16 | <p><b>ITEMS FOR NOTING OR REFERRAL TO A FUTURE MEETING</b></p> <ul style="list-style-type: none"> <li>• Review of Council policies, Financial Regulations and Standing Orders - September meeting</li> <li>• Goodwood fireworks, including the timing of the late displays, are to be raised at the next Goodwood meeting.</li> <li>• Quotations for outdoor gym equipment on Westthamptnett Village Green to be brought to the September meeting by SB</li> </ul> |
| 17 | <p><b>DATE OF NEXT MEETING</b></p> <p>The next Full Parish Council meeting will be held on Monday 14th September 2026 at 7pm.<br/><b>There will be no meeting in August.</b></p>                                                                                                                                                                                                                                                                                   |
| 18 | <p><b>CLOSE MEETING</b></p> <p>The Chair NJ closed the meeting at 8pm.</p>                                                                                                                                                                                                                                                                                                                                                                                         |

Signed

Date

#### ITEM 4

#### **July 2026 REPORT FROM Cllr HENRY POTTER 13/07/2026**

June was a very quiet month for CDC, a couple of meetings cancelled, one the Development Plan and Infrastructure Panel, an important Panel to steer future development in the District, but the enforcement by Government to begin work on a new Local Plan clearly rendered the meeting unnecessary. Another meeting involving a visit to the Anaerobic Digester over at a WSCC depot near Horsham was cancelled due to the intense high temperatures experienced last week. This AD plant is where all our food waste ends up to rot down, create combustible methane gas which in turn fuels a generator to produce yet more electricity. You may have read that CDC have suspended the use of Hydrogenated Fuel Oil which the current fleet of diesel vehicles are powered by due to the inflated price as a result of the strife in the Middle East. When the decision was made to switch to HFO the ADDITIONAL cost was £85,000 per annum! Clearly this increase in oil prices burst the budget. I've been assured that if prices fall to normal, HVO will continue to be used.

The Overview and Scrutiny Committee met last week, Tuesday 30th and received their Annual Report of various duties of the Council. The Deputy Leader reported on his responsibilities and objectives and answered questions particularly relating to the Councils Climate Change Policy. These were supported by Mr Tom Day, our senior Environment Officer, who outlined future forecasts for the environment. The committee also received reports from the bodies which receive grant funding, the Festival Theatre, Pallant House Gallery and Everyone Active, Chichester at the Leisure Centres. Included within the report was an update from Andrew Parker describing the performance and provisions of the Special Educational Needs and Disabilities assessments, the cost to the WSCC Budget is quite alarming!. Areas to be included in the O&S work programme for '26-'27 monitoring the Climate Action Plan, the annual report from the Business Improvement District (BID) the Annual Budget Scrutiny, Planning Enforcement and the Chichester Regeneration Strategy.

On the subject of Planning, the Planning Committee Agenda for Wednesday 1st July, included just one application and this for the repair and refurbishment of the decayed sea defences at West Beach, Selsey. These works are essential for the protection of the shore line and numerous properties beyond. These works are financed, this was secured at the June Cabinet Meeting, but it does require planning permission and Approval by the Marine Management Board, a government quango. Hopes are that this work will be completed before bad weather arrives in October/ November. It is alarming that there are so few applications for housing in the District of late, this is the fifth meeting in succession, with just two applications, one for a gypsy and traveller site, the other for a housing extension.

If this continues it could have a dramatic effect on the Councils 5 YHLS. But as I've mentioned before, if housing is not selling, new homes will not be built. This may be exacerbated by the recent announcement by Steve Reed,

the Minister for Housing that housing must not be permitted UNTIL the Water Infrastructure is in place to accommodate more housing. He refers to Supply as well as Treatment of our water. After the Planning meeting we held a Planning Workshop when we learnt of yet more proposed changes to the NPPF even though the ink is hardly dry on the December'24 revised Framework. It is anticipated that the automatic Planning Committee consideration of applications objected to by PC's will be withdrawn except those considered by planning officers to merit Committee decision, and the Red Card procedure is to be scrapped altogether!! If this isn't yet another threat to democracy? What next?

However, our Planning Management team are planning more training sessions for PC planning sub committees, on line or in person, plus greater involvement of PC's in pre applications with Officers and Developers. A circular to all PC's covering this will be circulated in the near future. I must add that Development Planning is in a mess never before witnessed, not just in Chichester District but throughout the whole of the South.

Following her election to WSCC Tracy Bangert has stepped away from being a Cabinet Member and is replaced by Cllr. Rhys Chant who is the CDC Member for Chichester East, his portfolio is for Communities and Wellbeing. He was elected to the Council at the 2023 Elections.

I have just read today that Andy Burnham, the incumbent Labour Prime Minister is set to increase the speed of transition to Mayoral and Unitary Authorities under the LGR Act if he steams into Number 10 in July. This is not good news as speed is not the essence, it is care in making all the right new and necessary changes demanded by the Act that is needed. This is one area which should not be rushed, mistakes will be made!

At the recent meeting of Boxgrove PC on 06/07 it was agreed by the Council to fully support your comprehensive objection document with additional emphasis on the huge impact of traffic not just on Stane Street, but on all of the surrounding roads network through neighbouring Villages from the proposal for Maudlin Farm. The Clerk has registered the objection.

Finally I want to mention the Award of an MBE to the Chair of CDC. Clare Appel, not just for her outstanding work as a Councillor, but for her charitable work in the Community and the inauguration of the 'Chichester Marks Holocaust Remembrance Day' in 2015 something Clare is passionate about because of the horrors witnessed by her ancestors during the Second World War.

Clare is a truly honourable lady.

Henry Potter,

CDC Member for the Goodwood Ward

#### **ITEM 4**

#### **July 2026 REPORT FROM Cllr JACK LOVEJOY**

I spent a lot of this month in training; I attended 15 training sessions this month in total. I think I spent more time at County Hall than in my own home.

I also attended Boxgrove, Lavant, Chichester City and Westhampnett Parish Councils, Chichester North Ward Public Meeting for the City Council, Singleton and Charlton Annual Parish Meeting, the East Broyle Residents Association AGM, the Summersdale Residents Association and the Madgwick Park Residents Association AGM. I also chaired my first meeting of PROW (there were meant to be two, but the latter was cancelled due to a lack of business, so we had a training session on planning instead) and attended the other committee I'm on (Children and Young People Services Scrutiny Committee) where we scrutinised the performance of the council's Children, Young People and Learning department.

At Singleton Annual General Meeting, we had a very interesting speech from the director of the Weald and Downland Open Air Museum Clare De Bathe, about what the museum has been doing since she took over recently after her 12 years at the Chichester Community Development Trust. I was pleased to hear about the work they're doing with national government and lottery funding to improve accessibility at the museum (for those who are unaware, my father has limited mobility up one side, so disability access is something close to my heart), to bring in audio guides from this autumn and improve signage and information boards, as well as the work they do with home educated children and reduced cost days for people in certain post codes. They're also improving the café to improve the menu and made it so that people don't have to pay for museum entrance to eat at their wonderful café overlooking the lake. I have also been in discussions with Clare about organising a visit to the museum for local children in care, this is now in the early stages. This is an area close to my heart because I work with children in care and I hope to be able to make this a chance for them to have fun and be kids (which is sadly something that is sometimes forgotten about when handling them).

It wasn't just the meetings and training; I have been enjoying the Festival of Chichester (which runs until July 19th and has a lot of interesting events). I also went to the Cathedral's Festival of Flowers, SussexFest on the Cathedral Green, the Midsummer Celebrations at the Weald and Downlands, the Chichester Gala and toured the Rolls-Royce factory at Maudlin. Sadly, my visit to the Highways depot at Drayton has been delayed due to the severe heat.

LGR is still as clear as mud (that's my position, not the county council's), the county council and several West Sussex district council leaders (Chichester, Arun, Horsham and Mid Sussex) have requested the government provide the data they used to justify the government's new footprint for reorganisation that they consulted on, but the government have not provided that data at time of writing. I have asked for permission to release the full letter that the leaders sent, but I haven't received

permission from the district leaders yet. The consultation on the proposal that we don't have the underlying data for has now ended without us being able to make an informed decision and we're now waiting for the results, which is believed to be coming out over the next two months, when the reorganisation part can actually begin ahead of elections to the "shadow" unitary authority/authorities next year.

I took away a number of actions from the last parish council meeting at Westhampnett and I wanted to report back on them:

1. I was invited to Rolls-Royce on 15th June and used the opportunity to raise the issue of their planning compliance with them and how they intend to ensure their contractors become more compliant. They discussed with me how their new red carding system works and how they are training their staff to ensure they remember to turn away lorries that arrive from the wrong direction. Please can residents report HGVs heading through the village to Rolls-Royce to Rolls-Royce directly and CC myself in, please?

2. Now that I have the support of both parish councils, I have submitted the initial request for the Community Highways scheme for the footpath between Boxgrove and Westhampnett. I have also unofficially discussed it with one of the teams who provides Community Highways Schemes, and they agreed it sounds sensible and feasible. I will keep both parishes appraised on any updates.

3. I have emailed the head of enforcement at CDC about Rolls-Royce's regulatory compliance to their planning terms, who has connected me with the appropriate officer. I have asked him to respond to the parish's concerns, and I see he has been in contact with Cllr Plummer.

4. I contacted highways about the puddling on the A285 earlier this year, they confirmed they discovered a lost drain there this winter (how one loses a drain is beyond me, they have maps of these things) and they've raised a ticket for it as a category 2 priority, one of just 146 in the county, to get it cleaned out to prevent the lake returning (category 1 priorities require property to be at risk). Hopefully that should mean it's dealt with over the summer (Highways would not give me a potential timeline, but said it had a lot of elements that made it a priority).

5. I also contacted highways about the blocked drains. They said the drains are due for jetting in August-September time and they'll emphasise to the contractor that they need to report any inorganic matter inside. If the drains are blocked before then and have water sitting on top/flowing off, then please report it to Highways so I have a reference number to follow up with them.

6. I looked into the issue of HGVs blocking footpaths, sadly that's a police matter and the police only really pursue it if they're obstructing access for emergency vehicles.

I wish to correct something in my last report, I misheard something the place team said to me about the scheme to fix the city centre. The York Stone pavers are not being reset, they are instead being replaced entirely to ensure a level surface. The old pavers have been sold onwards to partially finance this. I would like to thank my predecessor who corrected me on this, I am sorry for this mistake, it does mean the scheme is even better value for money than I first thought.

I also want to add a note to my report to congratulate the wonderful Cllr Clare Apel (LD – Chi West) from Chichester City and District councils, who has been awarded a very well-deserved MBE. Clare is an inspiration

for everyone in public service, having served for nearly 40 years as a councillor at City and for just under 30 years at District level for Chichester West. She is also the Chair of the District Council (and likely to be the last ever Chair of the District Council) as well as being a founding trustee of Stonepillow (which I work for when I'm not being a councillor) and until recently the Chair of Chichester Marks Holocaust Memorial Day (who always put on amazing and thought provoking events every year, I attended the very moving "Music Inspired by the European Holocaust" on 24th June). She's also been involved with Chichester Singers, Amnesty, The Oxmarket Gallery and more besides that I likely forgot. Clare's contributions meant that while most people are only cited for one reason for being on the list, she was on there for three "For services to the Voluntary Sector, to Local Government and to Holocaust Education".

In what I think will become a recurring note for my reports, some links for reporting highways issues, it's always faster to report it directly to highways than to me, but feel free to get me involved if Highways don't respond in time: Please report any potholes you find that are over 15cm (about 6 inches for old money, or one standard biro) in diameter and 4cm (about 1.6 inches, or a golf ball/ping-pong ball) in depth to Highways: <https://www.westsussex.gov.uk/roads-and-travel/make-an-enquiry-or-report-a-problem-with-a-road-or-pavement/road-and-cycle-path-faults-including-potholes/>

You can also report a blocked pavements (unless the blockage is a vehicle, then it becomes a police matter) <https://www.westsussex.gov.uk/roads-and-travel/make-an-enquiry-or-report-a-problem-with-a-road-or-pavement/obstructions-on-road-pavement-or-cycle-path/>

Faded Lines or Damaged Signs <https://www.westsussex.gov.uk/roads-and-travel/make-an-enquiry-or-report-a-problem-with-a-road-or-pavement/faded-lines-or-damaged-signs/>

Vegetation issues (including grass growing through pavements) <https://www.westsussex.gov.uk/roads-and-travel/make-an-enquiry-or-report-a-problem-with-a-road-or-pavement/trees-hedges-weeds-and-grass/>



Blocked footpaths, bridleways and G-class highways: <https://www.westsussex.gov.uk/land-waste-and-housing/public-paths-and-the-countryside/public-rights-of-way/report-a-problem-with-a-right-of-way/>

Street Lights and Traffic Lights: <https://www.westsussex.gov.uk/roads-and-travel/make-an-enquiry-or-report-a-problem-with-a-road-or-pavement/streetlights-and-traffic-lights/>

Pavements and Verges: <https://www.westsussex.gov.uk/roads-and-travel/make-an-enquiry-or-report-a-problem-with-a-road-or-pavement/pavements-and-verges/>

Yours,

Cllr Jack Lovejoy

**Member of West Sussex County Council for Chichester North**

#### **ITEM 4**

### **JULY 2026 REPORT FROM SUE NEL ROLLS ROYCE MOTOR CARS**

Westhampnett Parish Council ('WPC') 13 July 2026 v1

#### **Operations**

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- Status: normal operations
- Summer shutdown: Starts Monday 27 July. Operations restart on Monday 17 August.

#### **Building extension**

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- We're pleased to announce that our Logistics operation is operating from our new building. This means that, although it's still some way from being fully operational, it's now technically a working manufacturing facility.
- Building works and landscaping on track – final project completion remains 2029

#### **Footpath 417**

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- As previously advised: Footpath 417 has been diverted along the bridleway whilst permitted works take place on the swale. Details can be found on InfoHub. Large information boards have been erected at either end of the footpath closure.
- The overgrown vegetation around FTP417 has been cutback by our landscapers and a maintenance schedule will be implemented in due course.

#### **Community Liaison Officer Notes**

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- **Extended Working hours.** With the approval from CDC, permitted weekend hours are currently as follows.  
**Saturday** - External works – 08:00 – 13:00  
**Saturday** – Internal works – 06:30 – 23:00  
**Sunday** – Internal works – 08:00 – 17:00

CDC also approved a **temporary extension** to the Saturday working hours for external works from 08:00 – 17:00 on the following three dates –

**Saturday** 20 June

**Saturday** 27 June

**Saturday** 4 July

- **InfoHub.** Our online information hub continues to be updated regularly; details are provided below.
- **Community Newsletter.** We are planning to issue a further online newsletter in late summer 2026.

- **Community Liaison Forum.** The monthly Community Liaison Forum continues to provide a useful opportunity for discussion. The most recent meeting was held on Thursday 11 June at the Home of Rolls-Royce and was attended by David Plummer and Jamie O'Meara. The next meeting will be held on Wednesday 22 July
- **Traffic Congestion on Stane Street.** We continue to monitor traffic flows on Stane Street and to pursue further improvements where possible. Our new car park is scheduled to open at the end of August 2026 and is expected to have a positive impact, with shift parking separated for the first time.
- **Dog poo.** A dog poo bin has been purchased by Rolls-Royce along with new signs, Westhampnett Parish Council are arranging the installation and its ongoing emptying. The proposed location is opposite the south notice board on Footpath 417.

#### **Recent News – Selection of Headlines**

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[THE ROLLS-ROYCE BLACK BADGE GHOST TOURIST TROPHY: HONOURING CHARLES ROLLS' 1906 TT VICTORY](#)

[ROLLS-ROYCE PRESENTS SPECTRE SERIES II: THE RELENTLESS PURSUIT OF PERFECTION CONTINUES](#)

[PRESENTING PROJECT NIGHTINGALE: A COACHBUILD COLLECTION](#)

[ROLLS-ROYCE MOTOR CARS OPENS A NEW CHAPTER IN BESPOKE LUXURY IN AUSTRALIA WITH REIMAGINED SYDNEY SHOWROOM](#)

To view all press releases: [www.press.rolls-roycemotorcars.com](http://www.press.rolls-roycemotorcars.com)

Susan Nel  
Community Liaison Officer  
Mobile: 07815 246135  
Email: [Susan.Nel@rolls-roycemotorcars.com](mailto:Susan.Nel@rolls-roycemotorcars.com)

Andrew Ball  
Head of Corporate Relations  
Mobile: 07815 244064  
Email: [Andrew.ball@rolls-roycemotorcars.com](mailto:Andrew.ball@rolls-roycemotorcars.com)

Enquiries: [localenquiries@rolls-roycemotorcars.com](mailto:localenquiries@rolls-roycemotorcars.com)

Rolls-Royce Reception: 01243 384000 (office hours)

Rolls-Royce Security: 01243 384150 (24/7)

#### **Information**

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RRMC Community Info Hub: <https://rrmcinfohub.com/>



**JULY 2026 PAYMENTS**

| <b>JULY 2026 PAYMENTS</b> |                                        |                                                    |                 |
|---------------------------|----------------------------------------|----------------------------------------------------|-----------------|
| <b>Date</b>               | <b>PAYEE</b>                           | <b>DESCRIPTION</b>                                 | <b>AMOUNT</b>   |
| 13/07/2026                | GreenClean                             | Community Hall cleaning 26/06 To 25/07/26          | 492.00          |
| 13/07/2026                | Richard Skillern                       | Hall Mgr hours June 2026                           | 791.04          |
| 13/07/2026                | R M Huntingford                        | Grass cutting 12 & 26/06/26                        | 560.00          |
| 13/07/2026                | West Sussex County Council             | Clerks & Asst Clerks salary & oncosts June 2026 ** | 4,376.41        |
| 13/07/2026                | S&L Land and Planning                  | Monthly retainer & Maudlin Farm Briefing           | 960.00          |
| 13/07/2026                | Mark Short                             | Comm Hall window cleaning June 2026                | 70.00           |
| 13/07/2026                | Delaney plumbing                       | Repairs                                            | 48.00           |
| 13/07/2026                | AES Alarms Ltd                         | Annual alarm monitoring                            | 342.46          |
| 13/07/2026                | David Plummer                          | Allotment key cutting                              | 135.00          |
| 13/07/2026                | Bluebell Bakery (Rachel Pallent)       | Cakes for Summer Event                             | 213.00          |
| 13/07/2026                | Damien Walsh (HoneyPark)               | Band for Comm Hall Summer event                    | 400.00          |
| 13/07/2026                | Margaret Walsh                         | Volunteer resources & plants                       | 46.43           |
|                           | ** Pay when invoice received from WSCC |                                                    |                 |
|                           |                                        |                                                    | <b>8,434.34</b> |