

WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: **Beccy Anderson**
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Minutes of the Westhampnett Full Parish Council Meeting held at 7pm on Monday 9th March 2026 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

Present:

Parish Councillors: Cllr D Plummer (Chair), Cllr C McLeish, Cllr Neil Jackson, Cllr J O'Meara, & Cllr Kevin Allsobrook

The meeting was Clerked by Beccy Anderson, Parish Clerk
 9 members of the public attended, WSCC Cllr Jeremy Hunt & CDC Cllr Henry Potter

Minute No.	Item
1	<u>OPEN MEETING & TAKE APOLOGIES FOR ABSENCE</u> Cllr Plummer opened meeting at 7pm. Apologies from Cllrs Sharon Burborough, Stephen James & Nigel Harris
2	<u>DISCLOSURE OF INTERESTS</u> Cllr D Plummer - noted a connection to an employee (Joe Shopland) of NJS
3	<u>PUBLIC QUESTION TIME</u> <ul style="list-style-type: none"> A MOP asked about the banner to recruit volunteers which was still outstanding. Cllr CM stated she will draw up a draft and send to the Clerk and post on Instagram. A MOP commented that grass verge cutting had already taken place. Cllr JH stated grass cutting schedules could be found on WSCC website. A MOP commented the village green grass had been cut too short – the first cut should have waited. The Clerk said she would feed back to the contractor. A MOP asked about the possible diversion of the no 55 bus during the April road closures. JH commented his was in contact with Stagecoach; Cllr DP also stated the Clerk had raised the query from Stagecoach and was waiting to hear back. A MOP asked about plastic recycling at the Westhampnett site. Cllr HP stated the site had only stopped 'hard plastic' (e.g plastic chairs) and are continuing to recycle household plastic waste as usual.
4	<u>REPORTS FROM EXTERNAL BODIES:</u> Rolls Royce Report from Sue Nel (SN) - Report attached below Cllr Henry Potter (PC) – Report attached below Councillors asked Cllr HP about the continuing breaches at Old Place Lane and Madgwick Lane entrance to the development site. Cllr KA stated he would send a draft of all complaints to the Clerk to be sent to Planning Officer MB at CDC (see item 7) Cllr HP also commented that the tankers at Singleton were there to stop sewage entering the river Lavant. Cllr HP also commented that CDC has lost some of the business rate income which is now retained by central government which has contributed to a reduced spending budget. Cllr Jeremy Hunt (JH) – Report attached below Cllr JH stated he has asked WSCC Highways to carry out an inspection regarding the issues at Madgwick Lane in particular the mud on the road also noting CDC have a responsibility to keep the road clean. There could also be an option to use traffic lights at the site if the situation gets too bad. He stated he will keep the PC informed.
5	<u>CONFIRM MINUTES</u> Councillors confirmed and approved Parish Council meeting of 9 th February 2026 – proposed by KA seconded by JoM

6	<p><u>CHAIR'S ANNOUNCEMENTS</u></p> <ul style="list-style-type: none"> Resilience Planning. The Chair informed councillors/residents this was discussed at the CDALC meeting, with the recommendation to investigate adopting a plan for the Parish. Councillors will revisit in June 2026 Assistant Clerk vacancy The Chair informed the meeting that there had been a good response to the vacancy and Councillors would be shortlisting candidates, with a view to arrange interviews w/c 16/03/2026
7	<p><u>PLANNING</u></p> <p>(i)Councillors approved the February 2026 planning reports from S&L Land Planning</p> <p>(ii) 25/00299/CONBC - Old Place Lane. Councillors noted the various reports made to CDC Planning to inform of breaches over the last month. Cllr KA stated he would draft a further letter to the Planning Officer MB and forward to the Clerk.</p> <p>(iii) WH/26/00381/FUL - Installation of additional drainage infrastructure and associated planting within attenuation basin approved via 23/01855/FULEIA Rolls Royce Motor Cars – Councillors approved the S&L Land and Planning Report recommendation (no comment)</p> <p>Action – The Clerk to forward a letter to MB re reaches at Old Place Lane/Madgwick development site.</p>
8	<p><u>PAYMENTS / BANK TRANSFER APPROVAL</u></p> <p>(i)Councillors approved March 2026 online payments -listed below</p> <p>(ii)Councillors approved the transfer of £120,000 from NS&I Investment account to Barclays bank account (Letter sent 16/02/2026 transaction on 05/03/2026)</p> <p>(iii)Councillors approved the transfer of £120,000 from Barclays bank account to Redwood Bank account (To be approved online by Cllr CM)</p> <p>(iv)Councillors approved moving the Westhampnett Community Hall account from Lloyds to Barclays Bank, noting a further current account had been opened at Barclays. Cllr CM and the Clerk signed a letter asking for the new account name to be amended to 'Westhampnett Community Hall Income' . Councillors approved adding the Hall Manager RS, to the bank mandate to have online access to the account to view and to input refunds.</p>
9	<p><u>BANK RECONCILIATION</u> Councillors approved:</p> <p>(i)Bank Reconciliation for February2026 - (signed by NJ)</p>
10	<p><u>MADGWICK PARK ALLOTMENTS</u></p> <p>(i)Cllr DP informed councillors the PC is waiting to hear from the PC solicitors – an email was sent 06.03.26 asking for an update.</p>
11	<p><u>COMMUNITY HALL</u></p> <p>(i) Hall Manager reported on general matters. For February 2026, Income £1,723 with £356 still owing, For March 2026, 14 private bookings and 11 regular bookings</p> <p>(ii)Community Hall Development Cllr DP explained to councillors there had been an issue with the original siting of the Community Shed with the need to relocate the building to the car park area and moving car parking spaces to the rear of the site.</p> <p>Action The Clerk to email all relevant paperwork re the ITT, quotations etc to S106 team at CDC</p>
12	<p><u>ROLLS ROYCE</u></p> <p>(i)Cllr JoM reported from the CLF meeting attended by residents, RR and councillors to discuss the proposed re-opening of the permissive path behind Everymans Garage and the cottages that connects up to the 417. Cllrs JoM stated that not all residents bordering the path, including Everymans Garage, were in favour of the path to be reopened; with the conclusion that RR were not prepared to re-open the path unless all affected neighbouring properties were in favour. Cllr JoM stated he should hear back following a meeting next week.</p> <p>(ii)Councillors were updated re police liaison for traffic issues by Cllr NH email 09.03.26. Response from Traffic C/Insp Adam McCraig .<i>He recognised that there were issues and road traffic offences may be committed during the traffic build up during the shift change over period. His Officers have advised that photographic or video evidence could support enforcement action where appropriate, including the issuing of Notices of Intended Prosecutions. He also stated that they had been in contact with Rolls-Royce who have agreed to ask their staff not to arrive too early and that the new car park which will be completed in September should alleviate the problem.</i></p>
13	<p><u>ITEMS FOR NOTING OR REFERRAL TO A FUTURE MEETING</u></p> <ul style="list-style-type: none"> Cllrs noted the need to investigate a Resilience plan scheduled for June 2026.
14	<p><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> Monday13th April 2026, 7pm</p>
15	<p><u>CLOSE MEETING</u></p> <p>The Chair closed the meeting at 08.01pm.</p>

Signed

Date

ITEM 4 ROLLS ROYCE REPORT FROM SUE NEL MARCH 2026

Westhampnett Parish Council ('WPC') 09/03/2026

Operations

- **Status.** Normal operations.

Roadworks

- The advised road works in Roman Road/Stane Street have started and are currently planned to conclude at the end of April.
- Details communicated by Rolls-Royce via InfoHub. This includes the latest road works schedule, Q&A and a diversion map for when the road is fully closed.

Footpath 417


- As previously advised: due to additional works required to the swale (to the east of the extension building), Footpath 417 will in part be diverted along the bridleway.
- Planning permission for the additional works has been applied for. Westhampnett Parish Council has been briefed, and we are working closely with both CDC and WSCC.
- Start date to be confirmed – works have been delayed by the recent poor weather.
- Information boards will be displayed on site once works start.

Meeting with Local Residents

- A recent meeting was held with local residents - including those from the Old Coach and Horses, the Old Post Office and Everymans Garage - concerning the proposed reinstatement of the pathway behind the properties.
- Following concerns expressed by residents/owners relating to privacy/security, it was suggested that the topic be raised at the next Parish Council Meeting.


Planning applications

[The following applications are Pending Consideration:](#)

Discharge of Condition 12 (Phase 1 Surface Water Drainage Scheme) of planning permission WH/23/O1855/FULEIA. 

Rolls Royce Motor Cars The Drive Westhampnett Chichester West Sussex PO18 OSH

Ref. No: 25/O2818/DOC | Received: Thu 20 Nov 2025 | Validated: Thu 20 Nov 2025 | Status: Pending Consideration

Non material amendment to planning permission WH/23/O1855/FULEIA – to amend Conditions 4 (approved plans), 5 (Phase 2 Parameter Plan) and 24 (Car Parking – Phase 1) – refinements to the final design, and operational / process changes in Rolls-Royce production. 

Rolls Royce Motor Cars The Drive Westhampnett Chichester West Sussex PO18 OSH

Ref. No: 25/O2810/NMA | Received: Wed 19 Nov 2025 | Validated: Wed 19 Nov 2025 | Status: Pending Consideration

[Details from CDC Planning Portal.](#)

Community Liaison Officer Notes

- **Community Liaison Forum.** The monthly Community Liaison Forum (CLF) continues to be very useful. The last meeting was held on Tuesday 24 February at the Home of Rolls-Royce, attended by Jamie O’Meara and Claire McLeish. The next meeting will be held on Tuesday 17 March.
- **Traffic Congestion on Stane Street.** We continue to monitor traffic flows on Stane Street and seek further improvements where possible. The new car park is due to be opened later this year and will have significant positive impact, with shift parking separated for the first time.

Recent News – Selection of Headlines

[**ROLLS-ROYCE SPECTRE: CRAFTED TO BECOME A FUTURE CLASSIC**](#)

[**20 YEARS OF TALENT: ROLLS-ROYCE MOTOR CARS OPENS APPLICATION WINDOW FOR APPRENTICESHIP PROGRAMME**](#)

[**ROLLS-ROYCE PHANTOM ARABESQUE: WORLD’S FIRST LASER-ENGRAVED BONNET HONOURS MIDDLE EAST’S ARCHITECTURAL HERITAGE**](#)

[**ROLLS-ROYCE COUPÉS: A BOLD LEGACY OF POWER AND PRESENCE**](#)

[**NEW ROLLS-ROYCE EXTENSION BUILDING REACHES LANDMARK MOMENT**](#)

To view all press releases: www.press.rolls-roycemotorcars.com

Contacts

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Rolls-Royce Reception: 01243 384000 (office hours)

Rolls-Royce Security: 01243 384150 (24/7)

Information

RRMC Community Info Hub: <https://rrmcinfohub.com/>

ITEM 4 WSCC Cllr JEREMY HUNT UPDATE MARCH 2026

Just a few brief updates this month, following an extensive report last month.

First of all, following my update giving details around our proposed revenue budget of £883m, it was finally approved at full council on 20th February. At the council meeting I am delighted to say that the budget was approved unanimously, with all parties either supporting it or abstaining. A part of that budget is an £850m capital programme, where we are investing in your county, to support you, our residents, and to ensure the future for generations to come.

Just as a reminder, this is a balanced budget, with additional funding for frontline services, including highways - despite the Government taking away £30m of our funding to give to other counties, mainly in the Midlands and the North. We also received an unexpected £2.4m of additional funding in the final local Government Finance Settlement. We have therefore committed that additional money - over and above the extra money we have already committed - to highway maintenance, to try and address the damage that has been done to our highways by this really challenging winter weather, with record rainfall in many areas.

As I said last month, we provide over 300 services across the county, so too many to list here. However, I will just reference some of the services where this County Council is clearly supporting our residents:

- Adult Social care - our service was inspected by the Care Quality Commission last year and we were awarded 'GOOD'.
- Our Children's services are performing really well, with some good OFSTED results from targeted inspections. This includes our 7 children's homes that are all rated by OFSTED as 'good' or 'outstanding'. In fact, one home - which has received three consecutive 'outstanding' OFSTED reports - was recently recognised by The King and Queen, by inviting the senior manager to a reception at Windsor Castle to celebrate the contributions of professional and unpaid carers across the UK.
- Also, our children's teams and individuals, have received no less than six national awards over the last four years.
- We are just about to start a roll-out of replacing all our street lighting with LED technology, thereby not only protecting the climate by reducing our carbon footprint, but also by saving money for the residents by reducing the cost of running these lamps.
- Landfill reduced dramatically from 45% in 2017 to under 2% in 2025 — one of the most significant reductions in the country. Our booking system at the amenity tips has also been a great success

and is praised by many people. And fly-tipping in the county is down for the fourth consecutive year — bucking the national trend.

- Finally, West Sussex County Council is very proud of its Library Service. This council has maintained all 36 libraries, when many of our neighbours are having to shut theirs. We have no plans to do that - but maybe others see these precious hubs as a quick win for making savings. Did you know that 70% of our residents live within 30 minutes walk of a library? Last year there were 2.2m visits to our libraries. In fact libraries are much more than a place to borrow books. They are now effectively community hubs - supporting families, providing a digital hub, providing employment and business advice. And, just as an example, to celebrate Wellbeing Month in March, our Library Service are holding special '**Live Well for Longer**' sessions across our main libraries. The date and time for Chichester Library is this **Thursday - 12 March** 10am-2pm. You'll be able to get a health and hearing check, pick up helpful advice from local organisations, get information on future independence and care as you age, and even pick up a new pair of safe, comfy, slip-free slippers (subject to availability). Also in March, some libraries will be adding new regular activities to the range of free sessions available, such as Tea and a Chat, and Chess.
- As well as special events at the libraries, all year round you can borrow blood pressure monitors to check your heart health at home, reminiscence packs to help with dementia care or to delve into history, and access booklists for information about menopause, bereavement, neurodivergence, and to support your mental health and wellbeing. And of course, there are tens of thousands of books and eBooks to borrow as reading for pleasure is proven to reduce stress and boost your wellbeing. So our libraries provide a vital service to the people of West Sussex and fulfil one of the county council's key aims, which is helping people and communities fulfil their potential.

So, in summing up, and despite what you might read or hear, your County Council - unlike many others - is in very good shape. It is financially sound, and is providing you, the residents, with many excellent services. As we move forward to Local Government Reform it is essential that we continue to protect those services and, to do that successfully, we need continuity with as little disruption as possible.

Local Issues: Chichester City Centre - One key issue that is not so local, but impacts us all, is the state of the pavements in East and North Street. This is an issue that I have been campaigning on for many years, and this campaigning is now coming to fruition. I am delighted to say that our teams at West Sussex - in consultation with both the District and City Councils - have been working on this for the last twelve months - including extensive public consultation - and within the next week to ten days we will be signing off the decision to proceed with the work. There is still a lot of preparation work to do, so you are unlikely to see any results before 2027, but the important thing is that it is at last underway.

Bus Depot - Secondly, I understand that Chichester District Council are still keen on developing the bus depot and parking all the buses on the Avenue De Chartres. Personally, I believe this is a huge mistake. Yes, I accept that the present depot is not somewhere you really want to spend much time. However, I believe Chichester deserves a proper, effective and welcoming transport hub, with buses and trains co-located as they are now. A proper gateway to those arriving in Chichester by public transport. Not a place where buses are randomly parked on a road that is already heavily congested at peak times, making driving around Southgate even worse. This fine City deserves better, and I intend to continue campaigning against these plans. I believe, from both speaking to residents, reading their comments on-line and in the papers, many of you will pick up agree with me.

Food Waste - Just to confirm that when food waste collections start, the waste will not be handled through the Westhampnett site. It will be transported to a collection site in Ford. And just in case you read the misleading article in the Observer recently, CDC were not going to be financially disadvantaged, because I understand that we had already agreed a 'tipping away payment' with them. This means they will be reimbursed for any additional fuel and staffing costs. And just for your interest, the District and Boroughs have received additional government funding to support food

waste collection, but the County Council - who will pick up the transfer and disposal costs - have received no additional funding.

Jeremy Hunt – West Sussex County Council Member for Chichester North
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ITEM 4 CDC Cllr HENRY POTTER REPORT MARCH 2026

The Council met last on 03/03 at 6 pm after a Cabinet Meeting at 2 pm. Consideration and approval was given to the council's Treasury Management and Investment Strategy, the Capital Strategy and the Budget Spending Plans for the coming year.

The net Budget requirement of £18,133,500 was approved and the Band D Council Tax to be increased by £5.74p from £192.06 to £197.80p for the financial year 2026-27

Agreement was given from Members, to support the provision of 15 Social Rented Homes at Birdham. This entails a contribution of £500,000 to be funded by £41,000 from Commuted Sums (derived from other developments) and £459,000 from the Rural Housing Fund, this being a Rural Exception Site specifically for those with a strong connection to the area.

Also on the Agenda was the adoption of a revised Housing Enforcement Policy. This revision is a result of the new Renters Act which came into force last year, 2025. This Act has serious implications for Landlords offering far stronger security to tenants, the ending of fixed term tenancy's and the provision of far higher housing standards. Also it will involve recruiting more staff to the Housing Team to carry out investigations of complaints, another cost to be absorbed by the Council, i see this as the carrot which will encourage private landlords to sell up and leave the market. Yet another cause of the loss of much needed housing which this Government is so keen to increase.

And finally, it was proposed, and agreed, to update the Councils Constitution with regard to the Complaints procedure Policy. For example, a racist complaint will now be regarded as of a discriminatory nature. The distinction of what is and what is not a Complaint, and the three stages of how complaints are dealt with. All details of the amendments can be found in the Full Council Agenda 03/03 which can be found on the Councils website.

I'm really hopeful of an agreement being reached for the sports space area which was a badly thought out Sec. 106 agreement relating to Madgwick Park, but which is west of Old Place Farm, more favourably sited for the Lavant View development, less suitable for the residents of MP who might have been liable for its management.

The CEMP for Old Place Farm was badly written and my sympathy lies with the residents of the older properties served by Old Place Lane. I drove along Madgwick Lane last week and there were still 40' articulated vehicles stopped on the roadside waiting to access the site and signs of dried mud on the road surface awaiting a further shower of rain.. However, as was explained, this hazardous parking is a matter for the Police, not for Enforcement Officers., and the mud on the road a matter for WSCC Highways

Cllr. Henry Potter

Member for the Goodwood Ward

